

Total \$225,931.21
 Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
 Nays 0

Resolution 3-2025: Budget Amendments

Motion By: Yanni Seconded by: Mauro

Resolved, that the following budget amendments are approved.

2024:

From		To		Amount
A599	Fund Balance	A1010.1	Town Board – Personal Services	\$0.19
A599	Fund Balance	A1110.1	Justices – Personal Services	\$557.23
A599	Fund Balance	A1110.11	Justices – Personal Services	\$.09
A599	Fund Balance	A5010.11	Highway Clerk – Personal Services	\$.10
A599	Fund Balance	A5182.4	Street Lighting – Contractual	\$4.04
A599	Fund Balance	A9060.8	Hospital & Med Ins	\$8,521.29
B599	Fund Balance	B9030.8	Social Security	\$57.44
DA599	Fund Balance	DA5142.1	Snow Removal – Personal Services	\$18,680.00
DA599	Fund Balance	DA5142.11	Snow Removal – Personal Services OT	\$9,779.67
DA599	Fund Balance	DA9030.8	Social Security	\$1,519.77
DB599	Fund Balance	DB5110.1	General Repairs – Personal Services	\$4,926.70
DB599	Fund Balance	DB9030.8	Social Security	\$226.84
SW2-599	Fund Balance	SW2-8310.4	Administration – Contractual	\$36.85
SW2-599	Fund Balance	SW2-8320.1	Administration – Personal Services	\$.04
SW2-599	Fund Balance	SW2-8340.4	Transmission – Contractual	\$119.90

2025:

From		To		Amount
A5010.4	Supt of Hwys – Contractual	A9089.8	Employee Benefits – Clothing	\$350.00
DA5010.4	Supt of Hwys – Contractual	DA9089.8	Employee Benefits – Clothing	\$1,400.00

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
 Nays 0

Resolution 4-2025: Supervisor’s Report

Supervisor Broughton presented the monthly report on the Town’s finances for the month of December 2024. The submitted report stated that the balance as of 11/30/24 was \$3,158,875.66. The town had an increase of \$1,500,413.62 and a decrease of \$2,636,714.14 leaving a balance as of 12/31/24 of \$2,022,575.14.

Motion By: Mauro Seconded by: Yanni

Resolved, that the Supervisor’s Report for December 2024 is accepted as submitted.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
 Nays 0

Resolution 5-2025: Meetings

Motion By: Mauro

Seconded by: Giglio

Whereas under §62 of Town Law, the Town Board shall adopt a resolution determining the time and place it shall hold its regular meetings.

Resolved, that the regular 2025 meetings of the Town Board shall be held the second Tuesday of the month beginning at 7:00 p.m. located at the Town Hall, 4 Park Avenue, Arkport, NY 14807.

January 14 th	April 8 th	July 8 th	October 14 th
February 11 th	May 13 th	August 12 th	November 11 th
March 11 th	June 10 th	September 9 th	December 9 th

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 6-2025: Official Newspaper

Motion By: Mauro

Seconded by: Giglio

Resolved, that The Spectator shall be designated as the official newspaper for all legal notices for the Town of Hornellsville for the year 2025.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 7-2025: Financial Institutions

Motion By: Mauro

Seconded by: Giglio

Resolved, that Five Star Bank and Community Bank N.A. be designated as the depositories for the Town of Hornellsville for the year 2025.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 8-2025: Mileage

Motion By: Mauro

Seconded by: Giglio

Resolved, that reimbursement for mileage (in the use of employee’s personal vehicle) in the course of doing Town business shall be paid according to the IRS Standard Rate for 2025, currently set at 70 cents per mile.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 9-2025: Advance Payment of Claims 2025

Motion By: Mauro

Seconded by: Giglio

Resolved, that the authorization of the advanced payment of claims adopted by Resolution 2-2020 dated January 11, 2022, shall remain in effect without revisions.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 10-2025: Petty Cash Funds

Motion By: Mauro

Seconded by: Giglio

Resolved, that the Petty Cash Funds for the year 2025 be set up as follows:

Town Clerk	\$50.00
DEC License Issuing Agent (Town Clerk)	\$50.00
Tax Collection (Town Clerk)	\$200.00

Further Resolved, that the Petty Cash Policy adopted by Resolution 12-2021 dated December 14, 2021, shall remain in effect without revision.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 11-2025: Payroll

Motion By: Yanni

Seconded by: Oakes

Resolved, that Debra Harvey-Castle shall be reappointed Payroll Clerk and shall be paid an annual salary of \$7,649.09 for the year 2025 effective January 1, 2025.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 12-2025: Supervisor

Motion By: Yanni

Seconded by: Oakes

Resolved, that the salary of Danny K. Broughton, duly elected Supervisor shall be paid an annual salary of \$18,606.96 for the year 2025, expenses to be paid by voucher as incurred; and be it

Further Resolved, that Council Member James Giglio shall be Deputy Supervisor as reappointed by Supervisor Broughton, without compensation for the year 2025 effective January 1, 2025; and be it

Further Resolved, that Debra Harvey-Castle shall be Bookkeeper to the Supervisor as reappointed by Supervisor Broughton and shall be paid an annual salary of \$20,600.00 for the year 2025 effective January 1, 2025.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 13-2025: Town Council Members

Motion By: Yanni

Seconded by: Oakes

Resolved, that the salaries of duly elected Council Members James Giglio, Robert Mauro, David Oakes and Trisha Yanni shall be paid an annual salary of \$6,390.91 each for the year 2025, expenses to be paid by voucher as incurred.

Ayes	5	Broughton, Giglio, Mauro, Oakes, Yanni
Nays	0	

Resolution 14-2025: Town Clerk

Motion By: Yanni

Seconded by: Oakes

Resolved, that Jessica L. LaFrance duly elected Town Clerk shall be paid an annual salary of \$42,759.42 for the year 2025, expenses to be paid by voucher as incurred; and be it

Further Resolved, that Local Law 1-2018, dated August 31, 2018 abolished the position of the Tax Collector and pursuant to Town Law §36 it shall be the duty of the Town Clerk to collect and receive County and Town taxes and assessments that may have been levied in such Town, and Town Clerk Jessica LaFrance shall be paid an annual salary of \$7,833.15 for the year 2025 to perform these duties.

Further Resolved, that Shannon Smith shall be Deputy Town Clerk as reappointed by Town Clerk Jessica LaFrance shall be paid an annual salary of \$24,102.00 for the year 2025 effective January 1, 2025, expenses to be paid by voucher as incurred.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 15-2025: Records Access Officer/Records Management

Motion By: Yanni

Seconded by: Oakes

Resolved, the Town Clerk Jessica LaFrance be reappointed Records Access Officer for requests made for records under the Freedom of Information Law (FOIL) for the year 2025 effective January 1, 2025; and be it

Further Resolved, that Town Clerk Jessica LaFrance be reappointed as Records Management Officer for the year 2025 effective January 1, 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 16-2025: Issuing Agents

Motion By: Mauro

Seconded by: Yanni

Resolved, that Town Clerk Jessica LaFrance shall be reappointed Issuing Agent for Parking Permits for the year 2025 effective January 1, 2025; and be it

Further Resolved, that Town Clerk Jessica LaFrance shall be appointed DEC License Issuing Agent for the year 2025 effective January 1, 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 17-2025: Registrar of Vital Statistics

Motion By: Mauro

Seconded by: Yanni

Resolved, that Jessica LaFrance be reappointed Registrar of Vital Statistics and shall be paid an annual salary of \$800.00 effective January 1, 2025; and be it

Further Resolved, that Shannon Smith shall be Deputy Registrar of Vital Statistics as reappointed by Town Clerk Jessica LaFrance effective January 1, 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 18-2025: Superintendent of Highways

Motion By: Mauro

Seconded by: Yanni

Resolved, that Jason Emo duly elected Superintendent of Highways shall be paid an annual salary of \$84,954.47 for the year 2025, expenses to be paid by voucher as incurred; and be it

Further Resolved, that Dale Olin shall be Deputy Superintendent of Highways as reappointed by Superintendent Jason Emo, without compensation for the year 2025 effective January 1, 2025; and be it

Further Resolved, that Jessica LaFrance shall be appointed Typist to the Superintendent of Highways and shall be paid an annual salary of \$7,022.96 effective January 1, 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 19-2025: Highway Personnel

Motion By: Mauro

Seconded by: Yanni

Resolved, that the following Highway personnel shall be paid in accordance with the collective bargaining agreement as follows effective January 1, 2024:

Name	Title	Wages
Bracken, Michael	HMEO	\$33.25
McMahon, Daniel	HMEO	\$30.80
Mullen, Brenton	HMEO	\$25.95
Olin, Dale	HMEO	\$29.95
Scavo, Richard	MEO	\$26.90

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 20-2025: Purchases for Highway

Motion By: Oakes

Seconded by: Yanni

Resolved, that Superintendent of Highways Jason Emo may make purchases of such equipment, tools and implements in accordance with NYS Highway Law §142 without prior board approval in an amount not to exceed \$5,000.00.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 21-2025: Town Court

Motion By: Oakes

Seconded by: Yanni

Resolved, that Richard Scavo duly elected Town Justice shall be paid an annual salary of \$13,778.19 for the year 2025, expenses to be paid by voucher as incurred; and be it

Further Resolved, that Erik Werner duly elected Town Justice shall be paid an annual salary of \$11,641.91 for the year 2025, expenses to be paid by voucher as incurred; and be it

Further Resolved, that Madeleine H. Seaman shall be Clerk to the Town Justice as appointed by Town Justice Richard Scavo and shall be paid an annual salary of \$18,716.23 effective January 1, 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 22-2025: Assessor

Motion By: Oakes Seconded by: Yanni

Resolved, that Katherine Gabriel, Assessor be paid an annual salary of \$27,795.92 effective January 1, 2025, expenses to be paid by voucher as incurred.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 23-2025: Code Enforcement Officer

Motion By: Oakes Seconded by: Yanni

Resolved, that Robert Mooney shall be reappointed Code Enforcement Officer and shall be paid an annual salary of \$26,857.00 for the year 2025 effective January 1, 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 24-2025: Board of Assessment Review

Motion By: Oakes Seconded by: Yanni

Resolved, that each member of the Board of Assessment Review shall be paid \$350.00 annually for meeting attendance for the calendar year 2025; and be it

Further Resolved, that Stacia Schieder shall be reappointed to the Board of Assessment Review for a five (5) year term to expire on September, 30 2030.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 25-2025: Planning Board

Motion By: Oakes Seconded by: Yanni

Resolved, that Larry Jones shall be reappointed as Chairperson of the Planning Board for the year 2025; and be it

Further Resolved, that Tim Ingalls shall be reappointed to the Planning Board for a five (5) year term to expire on December 31, 2029.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 26-2025: Zoning Board of Appeals

Motion By: Mauro Seconded by: Giglio

Resolved, that Joseph Bailey shall be reappointed Chairperson of the Zoning Board of Appeals for the year 2025; and be it

Further Resolved, that Tim Cheresnowsky shall be reappointed to the Zoning Board of Appeals for a five (5) year term to expire on December 31, 2029.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 27-2025: Health Officer

Motion By: Mauro Seconded by: Giglio

Resolved, that Dr. Bruce MacKeller shall be reappointed Health Officer for the Town of Hornellsville and shall be paid an annual salary of \$950.00 for a four (4) year term to expire December 31, 2029, effective January 1, 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 28-2025: Cleaner

Motion By: Mauro Seconded by: Giglio

Resolved, that Shannon Smith be hired as a Cleaner to clean the Town Hall, Court and Highway Offices and shall be paid an annual salary of \$2,643.31 for the year 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 29-2025: Discrimination and Harassment Compliance

Motion By: Mauro Seconded by: Giglio

Resolved, that Jason Emo shall be reappointed Discrimination and Harassment Compliance Officer, without compensation for the year 2025 effective January 1, 2025; and be it

Further Resolved, that Danny K. Broughton shall be reappointed Discrimination and Harassment Compliance Officer, without compensation for the year 2025 effective January 1, 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 30-2025: Dog Shelter Services

Motion By: Mauro Seconded by: Giglio

Resolved, that Supervisor Broughton be authorized to execute a contract with the Town of Wayland for shelter services, and shall be paid \$350.00 for their services for the year 2025.

Ayes 5 Broughton, Giglio, Mauro, Oakes, Yanni
Nays 0

Resolution 31-2025: Dog Control Officer

Motion By: Mauro Seconded by: Giglio

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
February 5, 2025