

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, January 11, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Jason Emo, Highway Superintendent

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

ORGANIZATIONAL

The Town named Community Bank and Five Star Bank the official depositories, The Spectator/Tribune the official Newspaper with the same information being available on the Town website, set mileage at \$.585 per mile, authorized Deputy Supervisor James Giglio to sign checks in the absence of Dan Broughton, set the meeting date and time to be the second Tuesday of the month with prevailing time of 7:00 pm, authorized Town Officials to attend schools/conferences with expenses/mileage paid by the Town with prior board approval, authorized Jason Emo to spend up to \$5,000.00 without prior board approval and the Town Board will accept the Annual Report to Audit Control as the Supervisor's Annual Report.

Motion was made by Mauro, seconded by Yanni to accept report as read by Broughton.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

MINUTES

Motion was made by Giglio, seconded by Mauro to accept the Regular Minutes of December 14, 2021 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Oakes, seconded by Yanni that bills contained on Abstracts #13 and #1 have been reviewed by the Town Board and are authorized for payment in the amounts of \$155,002.69 and \$97,991.99, respectively.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Mauro, seconded by Giglio to accept report read by Jessica LaFrance with fees for the month of December in the amount of \$1,774.83. The 2021 Town Clerk's annual report was also provided showing receipts and disbursements in the amount of \$19,969.73.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Mauro, seconded by Giglio to accept report read by Yanni. For November, Justice Scavo collected \$2,510.00 and Justice Werner collected \$735.00 with distribution to the Town being \$750.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Oakes, seconded by Yanni to accept report read by Mauro with the activities and mileage (378 mi) for the month of December, 2021 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PLANNING BOARD REPORT – No Report

BLDGS/INSURANCE – No Report

FINANCE – No Report

HIGHWAY REPORT

Motion was made by Mauro, seconded by Giglio to accept report read by Oakes with activities from the Highway Department for the month of December.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – No Report

PUBLIC SAFETY/FIRE DEPT

Motion was made by Mauro, seconded by Yanni to accept the report dated January 10, 2022 as provided by North Hornell Fire Chief Mike Robbins.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

SUPERVISOR REPORT

Motion was made by Yanni, seconded by Oakes to accept report read by Broughton. Supervisors report submitted stated that the balance as of 11/31/21 was \$1,495,481.94. The town had an increase of \$301,573.87 and a decrease of \$246,497.35 leaving a balance as of 12/31/21 of \$1,550,558.46.

DEPUTY SUPERVISOR REPORT – No report

COUNTY LEGISLATOR REPORT – No report

RESOLUTIONS

RESOLUTION #1-2022

WHEREAS, on December 26, 2021, the Governor of New York issued Executive Order 11.1, and

WHEREAS, this Executive Order allows for the automatic renewal of the real property tax exemptions afforded in subdivisions 7, 7-a and 8 of §459-C of the Real Property Tax Law and subdivisions 5, 5-a, 5-b, 5-c and 6 of §467 of the Real Property Tax Law if the assessing unit adopts a

resolution directing the assessor to grant exemptions pursuant to such section on the 2022 assessment roll to all property owners who received that exemption on the 2021 assessment roll, and

WHEREAS, this would allow the Low-Income Senior/Disabled property owner to not have to file an exemption application with the Town of Hornellsville Assessor in order to continue their exemption on the 2022 Assessment Roll, and

WHEREAS, this law also allows the governing body of the assessing unit to put a local option for when the assessor might require a renewal application.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hornellsville Town Board, by majority vote of the members of the Town Board, allows the Town of Hornellsville Assessor to automatically grant exemptions for RPTL 459-c and RPTL 467 as were received on the 2021 Assessment Roll onto the 2022 Assessment Roll, and

FURTHER RESOLVED, that the Assessor can review the 2022 income for property owners whose income may have dropped in 2020 to ensure that the largest exemption is granted to the property owner if the income is provided by the federal deadline to submit income taxes with an extension, and

FURTHER RESOLVED, that the Assessor can require a renewal application to be filed by taxable status date, in instances where the Assessor has reason to believe that an owner who qualified for the exemption on the 2021 Assessment Roll may have since changed their primary residence, added another owner to the deed, transferred the property to a new owner, or died.

Motion was made by Oakes, seconded by Giglio to accept the resolution.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTION #2-2022

WHEREAS, the Town of Hornellsville regularly incurs charges for postage, freight, express, electric, gas, water, sewer, fuel oil and telephone services and other public utility charges (hereinafter "Utility Claims"); and

WHEREAS, Utility Claims are incurred in the regular course of business and are necessary to the operation of the Town; and

WHEREAS, Utility Claims must be paid in a prompt manner to avoid disruption of these needed services and to receive discounts for prompt payment; and

WHEREAS, New York Town Law §118(2) permits the Town Board to authorize the payment of Utility Claims in advance of the audit of such claim; and

NOW, THEREFORE, BE IT RESOLVED: 1. The department head or Town Officer that incurs a Utility Claim shall cause a voucher to be created for such claim.

2. Pursuant to the authority granted by New York Town Law §118(2), the Town Board hereby authorizes the Supervisor to review any voucher for a Utility Claim in advance of the audit required by Town Law §119(1).

3. Pursuant to the authority granted by Town Law §118(2), the Town Board hereby authorizes the prepayment on any Utility Claim reflected on a properly completed voucher prior to the audit of such claim required by Town Law §119, provided that the claim is determined to be valid.

4. Utility Claims may be prepaid by check, credit card or direct bank withdrawal.

5. Vouchers for all Utility Claims paid prior to audit shall be presented at the next regular meeting of the Town Board for audit pursuant to the provisions Town Law §119(1).

6. The claimant and the Town Officer incurring or approving a Utility Charge that is paid in accordance with this resolution shall be jointly and severally liable for any amount disallowed by the Town Board as required by Town Law §118(2).

FURTHER RESOLVED, and be it this resolution shall take effect immediately.

Motion was made by Yanni, seconded by Mauro to accept the resolution.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Emo inquired as to why the budget modification was showing that he was over budget even though his sale of equipment was more than enough to cover the departments' new equipment purchases. Broughton's going to check with Castle-Harvey as to what the reasoning is. Resolution was tabled until Castle-Harvey could be reached for clarification regarding the transfers. No action was taken.

OLD BUSINESS

The Town revisited the topic regarding designating a transit stop in Hornellsville. Emo suggested that maybe Wegman's would consider allowing a transit stop there. Broughton is going to reach out and see if that's a possibility. No action was taken.

Yanni discussed the cost of the Kandy phone system that will be replacing our current phone system. The court is interested in having hosted IP instead. Yanni is going to check with Justice Scavo regarding the additional expense. No action was taken.

OTHER BUSINESS

Theresa Pullman's current term on the BAR ended on 09/30/21. Steuben County inquired as to if she was going to be reappointed. LaFrance will prepare a resolution for her reappointment.

CORRESPONDENCE

A letter from Logan Sliter was received requesting permission to purchase a tank for a booster pump system and be reimbursed by the Town. He would like to have a new one on hand due to the age of the present one. The lead time on these is approximately 5 months. Motion was made by Mauro, seconded by Oakes to approve the agreement.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

EXECUTIVE SESSION

A motion was made at 7:52 p.m. by Oakes, seconded by Mauro to adjourn regular session and reconvene in executive session pursuant to public officers' Law Article 7 §105.1.F. *The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

No action was taken during executive session.

A motion was made at 8:03 p.m. by Giglio, seconded by Oakes to adjourn executive session and reconvene in regular session.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PUBLIC – No comments

ADJOURNMENT

With no further business, on a motion made by Yanni, seconded by Giglio, the meeting was adjourned at 8:04 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
January 14, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, February 8, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
Trisha Yanni, Councilman
Absent: David Oakes, Councilman
Recording Secretary: Lisa Cuddeback, Deputy Town Clerk
Others Present: Jason Emo, Highway Superintendent

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Giglio to accept the Regular Minutes of January 11, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Mauro, seconded by Giglio that bills contained on Abstract #2 have been reviewed by the Town Board and are authorized for payment in the amount of \$288,361.02.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Giglio, seconded by Yanni to accept report read by Dan Broughton with fees for the month of January in the amount of \$1,265.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Giglio, seconded by Mauro to accept report read by Yanni. For December, Justice Scavo collected \$3,275.00 and Justice Werner collected \$3,135.00 with distribution to the Town being \$1,553.00.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Giglio, seconded by Yanni to accept report read by Mauro with the activities and mileage (178 mi) for the month of January, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

PLANNING BOARD REPORT – No Report

BLDGS/INSURANCE – No Report

FINANCE – No Report

HIGHWAY REPORT

Motion was made by Yanni, seconded by Giglio to accept report read by Mauro with activities from the Highway Department for the month of January.

Emo noted the difference between heat detectors and smoke detectors and the need for the Highway Department to have heat detectors. He also mentioned they are starting the installation of the sprinkler system.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – No Report

PUBLIC SAFETY/FIRE DEPT – No Report

SUPERVISOR REPORT

Motion was made by Mauro, seconded by Giglio to accept report read by Broughton. Supervisors report submitted stated that the balance as of 12/31/21 was \$1,550,565.80. The town had an increase of \$60,594.78 and a decrease of \$406,859.45 leaving a balance as of 01/31/22 of \$1,204,301.13.

DEPUTY SUPERVISOR REPORT – No report

COUNTY LEGISLATOR REPORT – No report

RESOLUTIONS

RESOLUTION #3-2022

WHEREAS, Debra Castle, Bookkeeper, needs approval to record budget modifications for the below funds.

WHEREAS, approval is needed for Code A1220.4 for Supervisor – Contractual in the amount of \$39.00; for Code A1330.4 for Tax Collection – Contractual in the amount of \$166.75; for Code A1620.41 Buildings – NYSEG & National Fuel in the amount of \$655.20 and for Code A5182.4 Street Lighting – Contractual in the amount of \$4.34 from Account A599 Appropriated Fund Balance,

WHEREAS, approval is needed for Code B3620.4 for Safety Inspection – Contractual in the amount of \$174.75 from Account B599 Appropriated Fund Balance,

WHEREAS, approval is needed for Code DA5130.2 for Machinery – Equipment in the amount of \$80,535.44; and for Code DA5142.42 Snow Removal – Diesel & Gas in the amount of \$3,227.99 from Account DA599 Appropriated Fund Balance,

WHEREAS, approval is needed for Code DA5130.4 Machinery – Contractual in the amount of \$16,370.35 from Account DA2665 Sale of Equipment,

WHEREAS, approval is needed for Code SW4-8340.4 for Transmission – Contractual in the amount of \$390.00 from Account SW4-599 Appropriated Fund Balance,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hornellsville Town Board, does hereby approve the recording of the above budget modifications.

Motion Made by: Robert Mauro

Motion Seconded by: Trisha Yanni

RESOLUTION #4-2022

WHEREAS, New York State Law requires that the Town of Hornellsville maintain an Assessment Review Board by which members are appointed by the Town Board; and

WHEREAS, board member, Theresa Pullman, served a term of service that terminated on September 30, 2021; and

WHEREAS, the Town Board desires that Theresa Pullman, residing in Hornellsville, New York to be re-appointed to the Board of Assessment Review for a term of five (5) years commencing immediately and lasting through September 30, 2026; and

WHEREAS, it is necessary that the Town of Hornellsville does approve the reappointment of Theresa Pullman for a term of five (5) years to the Board of Assessment Review.

NOW, THEREFORE, BE IT RESOLVED, that the Hornellsville Town Board does hereby appoint Theresa Pullman to be a member of the Board of Assessment Review for a term of five (5) years commencing immediately and lasting through September 30, 2026.

Motion Made by: Robert Mauro

Motion Seconded by: Trisha Yanni

OLD BUSINESS - NONE

OTHER BUSINESS

Justice Scavo and Justice Werner informed the Board that the Justice books are available to audit. Motion was made by Mauro, seconded by Giglio to accept this and the audit was scheduled for 03/08/2022 at 6 pm.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

CORRESPONDENCE

EXECUTIVE SESSION

A motion was made at 7:22 p.m. by Yanni, seconded by Mauro to adjourn regular session and reconvene in executive session pursuant to public officers' Law Article 7 §105.1.F. *The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

No action was taken during executive session.

A motion was made at 7:27 p.m. by Giglio, seconded by Mauro to adjourn executive session and reconvene in regular session.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

PUBLIC – No comments

ADJOURNMENT

With no further business, on a motion made by Mauro, seconded by Yanni, the meeting was adjourned at 7:27 p.m.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

Respectfully Submitted,

Lisa A. Cuddeback
Deputy Town Clerk
March 1, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, March 8, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Lisa Cuddeback, Deputy Town Clerk
Others Present: Jason Emo, Highway Superintendent

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Yanni to accept the Regular Minutes of February 8, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Oakes, seconded by Giglio that bills contained on Abstract #3 have been reviewed by the Town Board and are authorized for payment in the amount of \$326,243.07.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Giglio, seconded by Mauro to accept report with total disbursements for the month of February in the amount of \$963.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT – No Report

CODE ENFORCEMENT REPORT

Motion was made by Giglio, seconded by Oakes to accept report read by Mauro with the activities and mileage (220 mi) for the month of February, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PLANNING BOARD REPORT – No Report

BLDGS/INSURANCE – No Report

FINANCE – No Report

HIGHWAY REPORT

Motion was made by Mauro, seconded by Yanni to accept report read by Oakes with activities from the Highway Department for the month of February.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – No Report

PUBLIC SAFETY/FIRE DEPT – No Report

SUPERVISOR REPORT

Motion was made by Mauro, seconded by Giglio to accept report read by Broughton. Supervisors report submitted stated that the balance as of 02/01/22 was \$1,205,785.92. The town had an increase of \$1,496,086.02 and a decrease of \$248,633.11 leaving a balance as of 02/28/22 of \$2,453,238.83.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

DEPUTY SUPERVISOR REPORT – No report

COUNTY LEGISLATOR REPORT – No report

RESOLUTIONS

RESOLUTION #5-2022

WHEREAS, Debra Castle, Bookkeeper, needs approval to record budget modifications for the below funds.

WHEREAS, approval is needed for Code DA5130.2 for Machinery - Equipment in the amount of \$290,255.96 from Accounts DA599 Appropriated Fund Balance in the amount of \$70,255.96 and DA2665 Sale of Equipment in the amount of \$220,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hornellsville Town Board, does hereby approve the recording of the above budget modifications.

Motion Made by: Robert Mauro

Motion Seconded by: David Oakes

RESOLUTION #6-2022

WHEREAS, the New York State Archives is revising and consolidating its local government records retention and disposition schedule and issuing a single, comprehensive retention schedule for all types of local government; and

WHEREAS, the current Records Retention and Disposition Schedule (MU-1) will be obsolete as of January 1, 2021 and replaced with the Retention and Disposition Schedule for New York Local Government Records (LGS-1).

WHEREAS, local governments must adopt LGS-1 prior to utilizing it, even if they adopted and have been using the MU-1 schedule, before January 1st 2021 when the MU-1 schedule is set to expire; and

WHEREAS, local government records may not be legally destroyed after the end of 2020 unless the LGS-1 is formally adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Hornellsville Town Board, that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

FURTHER RESOLVED, that Resolution 7 of 1991 and 10 of 2018 are hereby superseded and rescinded.

Motion Made by: James Giglio

Motion Seconded by: Robert Mauro

OLD BUSINESS - NONE

OTHER BUSINESS

Village Mayor, Tom Dugo and Deputy Mayor, Jon Hedges stated that they are dissatisfied with the current situation involving the Town of Hornellsville Court and have requested a meeting to further discuss this issue.

CORRESPONDENCE

EXECUTIVE SESSION

A motion was made at 7:31 p.m. by Oakes, seconded by Mauro to adjourn regular session and reconvene in executive session pursuant to public officers' Law Article 7 §105.1.F. *The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

No action was taken during executive session.

A motion was made at 7:52 p.m. by Mauro, seconded by Yanni to adjourn executive session and reconvene in regular session.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PUBLIC – No comments

ADJOURNMENT

With no further business, on a motion made by Giglio, seconded by Oakes, the meeting was adjourned at 7:53 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
March 21, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, April 12, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Jason Emo, Highway Superintendent

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Giglio to accept the Regular Minutes of March 8, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Giglio, seconded by Mauro that bills contained on Abstract #4 have been reviewed by the Town Board and are authorized for payment in the amount of \$259,086.29.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Mauro, seconded by Yanni to accept report with total disbursements for the month of March in the amount of \$770.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Mauro, seconded by Giglio to accept reports read by Yanni. For January, Justice Scavo collected \$1,486.00 and Justice Werner collected \$1,160.00 with distribution to the Town being \$698.00. For February, Justice Scavo collected \$6,311.00 and Justice Werner collected \$2,910.00 with distribution to the Town being \$1,219.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Giglio, seconded by Yanni to accept report read by Mauro with the activities and mileage (352 mi) for the month of March, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PLANNING BOARD REPORT – No Report

BLDGS/INSURANCE – No Report

FINANCE – No Report

HIGHWAY REPORT

Motion was made by Mauro, seconded by Yanni to accept report read by Emo with activities from the Highway Department for the month of March.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – No Report

PUBLIC SAFETY/FIRE DEPT – No Report

SUPERVISOR REPORT

There was a question regarding the Supervisor's Report. Broughton will speak with Castle-Harvey regarding it, and we will review it next month. No action was taken.

DEPUTY SUPERVISOR REPORT – No report

COUNTY LEGISLATOR REPORT – No report

RESOLUTIONS - NONE

OLD BUSINESS - NONE

OTHER BUSINESS

Greg Lundergan submitted his resignation effective 03/08/22. On a motion made by Mauro, seconded by Yanni, the resignation was accepted.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Wayne Jefferds submitted an application to replace Lundergan. Motion was made by Giglio, seconded by Mauro to accept the application for employment effective 03/08/22.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

The board was presented with a request to give bonuses to each of the four employees at the Highway Dept. Motion was made by Yanni, seconded by Mauro to approve the request in the amount of \$1,500 each. Money for this will be dispersed from the Covid Relief Fund.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

There was discussion regarding the replacement of the computers at the Town. A total of five are in need of replacement. There was also discussion regarding the addition of a secure VPN, upgrading the router, virus protection and Microsoft Office for Business. On a motion made by Mauro, seconded by Yanni the clerk was preapproved to make the purchase up to \$10,000.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CORRESPONDENCE

PUBLIC – No comments

ADJOURNMENT

With no further business, on a motion made by Giglio, seconded by Oakes, the meeting was adjourned at 7:34 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
April 26, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, May 10, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman – Arrived at 7:17
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Jason Emo, Highway Superintendent

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Giglio to accept the Regular Minutes of April 12, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Giglio, seconded by Mauro that bills contained on Abstract #5 have been reviewed by the Town Board and are authorized for payment in the amount of \$36,385.50.

Roll Call: Broughton, Giglio, Mauro, and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Mauro, seconded by Giglio to accept report with total disbursements for the month of March in the amount of \$1,116.00.

Roll Call: Broughton, Giglio, Mauro, and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Mauro, seconded by Broughton to accept report read by Giglio. For March, Justice Scavo collected \$4,664.00 and Justice Werner collected \$7,279.00 with distribution to the Town being \$1,124.00.

Roll Call: Broughton, Giglio, Mauro and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Giglio, seconded by Broughton to accept report read by Mauro with the activities and mileage (316 mi) for the month of April, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, and Yanni; all ayes. Carried.

PLANNING BOARD REPORT – No Report

BLDGS/INSURANCE – No Report

FINANCE – No Report

HIGHWAY REPORT

Motion was made by Giglio, seconded by Mauro to accept report read by Emo with activities from the Highway Department for the month of April.

Roll Call: Broughton, Giglio, Mauro, and Yanni; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – No Report

PUBLIC SAFETY/FIRE DEPT

Motion was made by Giglio, seconded by Mauro to accept the report dated May 9, 2022 as provided by North Hornell Fire Chief Mike Robbins.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

SUPERVISOR REPORT

Motion was made by Oakes, seconded by Mauro to accept report read by Broughton. Supervisors report submitted stated that the balance as of 03/31/22 was \$2,076,097.44. The town had an increase of \$64,595.39 and a decrease of \$167,475.81 leaving a balance as of 04/30/22 of \$1,973,217.02.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

DEPUTY SUPERVISOR REPORT – No report

COUNTY LEGISLATOR REPORT – No report

RESOLUTIONS

RESOLUTION #7-2022

WHEREAS, Debra Castle, Bookkeeper, needs approval to record budget modifications for the below funds.

WHEREAS, approval is needed for Code DA5130.2 for Machinery - Equipment in the amount of \$75,127.72 from Accounts DA599 Appropriated Fund Balance.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hornellsville Town Board, does hereby approve the recording of the above budget modifications.

Motion Made by: Robert Mauro

Motion Seconded by: James Giglio

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

OLD BUSINESS

Motion was made by Giglio, seconded by Mauro to accept the quote in the amount of \$6,655 for the purchase of 5 new computers including Microsoft Office, virus protection, and updated security.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

A place for a designated bus stop in the Town was discussed. Locations are still being discussed. No action was taken.

OTHER BUSINESS

The Board discussed adding a 10 Ton weight limit sign from County Route 66 to Seneca on Airport Road. LaFrance will prepare a resolution to present to the Board at the next regular meeting.

There have been complaints regarding the use of jake brakes on State Route 21 in the Town of Hornellsville. Since that is a State Road that request would need to be made to the State.

Broughton mentioned needing a meeting between the Town, the City, and the Village of North Hornell regarding the sewer system near Cleveland to discuss the possibility of a grant. Broughton will meet with them on May 24th.

The State has had stakeholders meetings regarding the rehabilitation of State Route 36 from approximately Industrial Park Road in Hornellsville to Cass Street in the City of Hornell. There are several options that they have been discussing including decreasing the speed limit, adding roundabouts, bike paths and/or a nature path. Any beautification will initially be provided by the State, after that it will be the responsibility of the respective Town, Village or City to maintain. It has a proposed cost of roughly \$54 million and an estimated construction time of 3 years.

CORRESPONDENCE

A letter was submitted by Margaret Horan to the Town Board asking for an update on the status of a hookup from the water main. She is still on a well and they are having critical issues with it and the pump system. Broughton stated that Tim Swift has completed the plans for it and they were submitted to the Health Department for approval last year. No action was taken.

A letter from SHFC Chief, Matthew Donovan stating that South Hornell Fire Department is conducting their annual fund drive and are asking for continued support from the community. Donovan also included that they are always looking for new members as firefighters or auxiliary.

PUBLIC – No comments

ADJOURNMENT

With no further business, on a motion made by Mauro, seconded by Giglio, the meeting was adjourned at 8:04 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
May 24, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, June 14, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk

CALL TO ORDER

The Meeting was called to order at 7:05 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Giglio, seconded by Mauro to accept the Regular Minutes of May 10, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Mauro, seconded by Yanni that bills contained on Abstract #6 have been reviewed by the Town Board and are authorized for payment in the amount of \$140,187.77.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Oakes, seconded by Mauro to accept report with total disbursements for the month of May in the amount of \$1,356.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT – No Report

CODE ENFORCEMENT REPORT

Motion was made by Giglio, seconded by Oakes to accept report read by Mauro with the activities and mileage (339 mi) for the month of May, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PLANNING BOARD REPORT – No Report

BLDGS/INSURANCE – No Report

HIGHWAY REPORT

Motion was made by Mauro, seconded by Yanni to accept report read by Oakes with activities from the Highway Department for the month of May.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – No Report

PUBLIC SAFETY/FIRE DEPT – No Report

SUPERVISOR REPORT – No Report

DEPUTY SUPERVISOR REPORT – No report

COUNTY LEGISLATOR REPORT – No report

RESOLUTIONS

RESOLUTION #8-2022

WHEREAS, Vehicle and Traffic law §1660(a) provides that the Town Board can restrict the operation of trucks or other commercial vehicles, or may impose limitations as to the weight thereof on designated roadways, which prohibitions and limitations shall be designated by appropriate signs placed on such roads, and

WHEREAS, certain roads have been seriously damaged and deteriorated by the operation of certain vehicles of excessive weight thereon, and

WHEREAS, the continued use of trucks and commercial vehicles on said roads in excess of certain weights will in the future seriously damage and deteriorate said roads;

NOW, THEREFORE, BE IT RESOLVED, that the weight of trucks and commercial vehicles operated upon the particular road hereinafter set forth shall be limited. The maximum load weight of any truck or commercial vehicle shall not exceed Twenty Thousand (20,000) Pounds or Ten (10) Tons. The weight referred to above means the overall weight of the vehicle and its load.

FURTHER RESOLVED, that the roadway upon which the operation of said trucks and commercial vehicles, hereinabove set forth are prohibited applies to the section of Airport Road between County Route 66 and Seneca Road.

FURTHER RESOLVED, that it shall be unlawful for any person, firm or corporation to operate any truck or commercial vehicle upon the roadway hereinabove designated, which truck or commercial vehicle exceeds the gross weight.

FURTHER RESOLVED that the Superintendent of Highways shall erect or cause to be erected and maintained signs designating by word or symbol the provision of this Resolution at each end of the portion of the roadway affected.

FURTHER RESOLVED, that the provisions of this Resolution shall not apply to fire apparatus, or vehicles operating under the terms of a Special Permit.

FURTHER RESOLVED, that this restriction will be in effect until the removal of the signs as directed by the Town Board.

Motion Made by: James Giglio

Motion Seconded by: Trisha Yanni

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

OLD BUSINESS - NONE

OTHER BUSINESS

William Robinson, Summerfest Chairman Thanked the Board for their support and requested their continued support for the Arkport Summerfest. The Board has budgeted money to support Summerfest for 2022 LaFrance will see that it is paid out on July's abstract. Robinson stated that they have booked Meg Williams, Doc Possom and The Don Newsome Band to perform at the gazebo this year. They are also planning to have their traditional 5k run/walk, parade, fireworks and car show.

CORRESPONDENCE

A letter was received from NYSDOT requesting the Town reenter into a shared services agreement. The agreement would allow the Town and State to share services, exchange or lend materials or equipment which will promote and assist the maintenance of State and Municipal roads and highways. It will also provide cost savings by maximizing the effective utilization of both parties' resources. The total cost amount of shared services shall not exceed twenty-five thousand dollars (\$25,000). The term of the new agreement shall be for four (4) years beginning June 14, 2022 and expiring June 13, 2026. Either party may revoke this agreement by providing sixty (60) days written notice.

Motion was made by Mauro, seconded by Oakes to accept the terms of the shared services agreement with NYSDOT.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

EXECUTIVE SESSION

A motion was made at 7:31 p.m. by Oakes, seconded by Giglio to adjourn regular session and reconvene in executive session pursuant to public officers' Law Article 7 §105.1.H. *The proposed acquisition, sale or lease of real property or the proposed acquisition of securities or sale of exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.*

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

No action was taken during executive session.

A motion was made at 8:48 p.m. by Giglio, seconded by Mauro to adjourn executive session and reconvene in regular session.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ADJOURNMENT

With no further business, on a motion made by Giglio, seconded by Mauro, the meeting was adjourned at 8:49 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
June 15, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, July 12, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Lisa Cuddeback, Deputy Town Clerk

CALL TO ORDER

The Meeting was called to order at 7:02 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Giglio to accept the Regular Minutes of June 14, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Oakes, seconded by Mauro that bills contained on Abstract #7 have been reviewed by the Town Board and are authorized for payment in the amount of \$148,584.42 from account A for \$9,038.46, B for \$257.22, DA for \$25,839.88, DB for \$113,413.86 and SW-2 for \$35.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Mauro, seconded by Yanni to accept report with total disbursements for the month of June in the amount of \$2,598.20.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Giglio, seconded by Yanni to accept report read by Mauro with the activities and mileage (336 mi) for the month of June, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

HIGHWAY REPORT

Motion was made by Mauro, seconded by Giglio to accept report read by Oakes with activities from the Highway Department for the month of June.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

SUPERVISOR REPORT

Broughton stated that the monthly report of the Supervisor was not available. No action was taken.

CORRESPONDENCE

Castle-Harvey sent an email requesting a budget modification. One of the modifications wasn't clear so LaFrance was waiting on clarification before proceeding. Yanni inquired about a transfer of funds for our recent computer purchase. LaFrance explained that there wasn't enough in A1680.4 – Computer Software and Maintenance so the remainder would be transferred from A599 – Appropriated Fund Balance when the modification was completed.

A request was made by Arkport Cycles to have the section of road in front of their business on Industrial Park Road closed from August 26th to August 27th for their 50th Anniversary Event.

Motion was made by Giglio, seconded by Mauro to allow the closure.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

The North Hornell Fire Department will be holding their annual July Food Sales in conjunction with the Annual City-Wide Yard Sales Friday, July 15th and Saturday, July 16th from 9 a.m. – 3 p.m. They will also be holding a Golf Tournament at the Twin Hickory Golf Club on Sunday, July 24th.

Motion was made by Yanni, seconded by Oakes to sponsor a hole for the Tournament in the amount of \$50.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Email correspondence was presented to the Board from the NYSDOT regarding enhancement of the Rte 36 corridor between Cass St. and the Village of Arkport's Southern limit. A public informational meeting will be held Tuesday, July 26th from 6-8 p.m. at the Hornell Senior High School, 134 Seneca Street, Hornell, NY 14843. For more information you can email Route36Corridor@dot.ny.gov.

A letter was presented to the Board from James Rusak regarding personnel changes at the DOT. We were notified that he is now the Acting NYSDOT Regional Director of Region 6, Stacey Forenz is now the Acting Regional Director of Operations for Region 6 and Jake Roloson is now the Acting Resident Engineer for their Maintenance Residency that covers Steuben County. James can be reached at James.Rusak@dot.ny.gov or 607-324-8405, Stacey can be reached at Stacey.Forenz@dot.ny.gov or 607-324-8525 and Jake can be reached at Jacob.Roloson@dot.ny.gov or 607-962-4639.

ADJOURNMENT

With no further business, on a motion made by Yanni, seconded by Giglio, the meeting was adjourned at 7:43 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
July 13, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, August 9, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Jason Emo, Highway Superintendent

CALL TO ORDER

The Meeting was called to order at 7:05 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Yanni to accept the Regular Minutes of July 12, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Oakes, seconded by Mauro that bills contained on Abstract #8 have been reviewed by the Town Board and are authorized for payment in the amount of \$118,825.252 from account A for \$23,798.09, B for \$194.80, DA for \$32,703.92, DB for \$62,093.44 and SW-2 for \$35.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Giglio, seconded by Oakes to accept report with total disbursements for the month of July in the amount of \$14,135.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Mauro, seconded by Giglio to accept reports read by Yanni. For April, Justice Scavo collected \$4,810.00 and Justice Werner collected \$6,639.00 with distribution to the Town being \$1,915.00. For May, Justice Scavo collected \$4,200.00 and Justice Werner collected \$3,657.00 with distribution to the Town being \$1,591.00. For June, Justice Scavo collected \$1,076.00 and Justice Werner collected \$2,790.00 with distribution to the Town being \$759.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Yanni, seconded by Oakes to accept report read by Mauro with the activities and mileage (333 mi) for the month of July, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

HIGHWAY REPORT

Motion was made by Mauro, seconded by Yanni to accept report read by Oakes with activities from the Highway Department for the month of July.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PUBLIC SAFETY/FIRE DEPT

Motion was made by Yanni, seconded by Oakes to accept the report dated August 8, 2022 as provided by North Hornell Fire Chief Mike Robbins.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

SUPERVISOR REPORT

Motion was made by Mauro, seconded by Yanni to accept reports read by Broughton. Supervisors report submitted stated that the balance as of 05/31/22 was \$2,016,700.04. The town had an increase of \$272,926.49 and a decrease of \$235,131.53 leaving a balance as of 06/30/22 of \$2,054,495.00. The balance as of 06/30/22 was \$2,054,495.00. The town had an increase of \$284,846.13 and a decrease of \$229,786.92 leaving a balance as of 07/31/22 of \$2,109,554.21.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTIONS

RESOLUTION #9-2022

WHEREAS, Municipalities have a lot of documents and records to keep track of; and

WHEREAS, the Town Board would like to increase the security of and maintain preservation of such Town records;

NOW, THEREFORE, BE IT RESOLVED, by the Town of Hornellsville Town Board that no town officer having the custody of its public records or documents shall loan the same or permit them to be taken from the Town Hall, except when necessary for the discharge of official duty;

FURTHER RESOLVED, that records or documents being removed from the Town Hall used for the discharge of official duty shall be recorded in the office of the Town Clerk upon exit and re-entry.

FURTHER RESOLVED, that records or documents belonging to the Town of Hornellsville shall henceforth be stored at the Town Hall and/or at a location approved of by the Town Board.

Motion Made by: James Giglio

Motion Seconded by: David Oakes

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTION #10-2022

WHEREAS, Municipalities often meet with other Towns, Villages and City officials; and

WHEREAS, the Town Board would like to enhance the protection and integrity of the Town and its officials;

NOW, THEREFORE, BE IT RESOLVED, by the Town of Hornellsville Town Board that no town officer shall attend meetings for the purpose of discussing Town business, contracts, etc. without the accompaniment of another member of the Town Board.

Motion Made by: Robert Mauro

Motion Seconded by: James Giglio

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTION #11-2022

WHEREAS, in Towns of the second class, the Town Board may by resolution authorize the Supervisor of the Town to designate a bookkeeper, confidential secretary, or both as per Town Law Section 29(15); and

WHEREAS, the Town Board would like to ensure that the procedures used to manage and maintain public records be uniform throughout the Town;

NOW, THEREFORE, BE IT RESOLVED, by the Town of Hornellsville Town Board that the financial books of the Town be maintained at the Town Hall.

Motion Made by: David Oakes

Motion Seconded by: Robert Mauro

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTION #12-2022

WHEREAS, under Town Law Section 30(9), the Town Board can require the countersignature of the Town Clerk on all checks that require the signature of the Town Supervisor; and

WHEREAS, the Town Board would like to require all checks for the payment of vouchers to be countersigned;

NOW, THEREFORE, BE IT RESOLVED, by the Town of Hornellsville Town Board that all checks for the payment of vouchers require two (2) valid signatures.

FURTHER RESOLVED, that in the absence of the Supervisor checks will be signed by the Deputy Supervisor.

FURTHER RESOLVED, that in the absence of the Town Clerk checks will be countersigned by the Deputy Town Clerk.

FURTHER RESOLVED, that if no Deputy has been appointed then checks will be signed and/or countersigned by a member of the Town Board.

Motion Made by: Robert Mauro

Motion Seconded by: David Oakes

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTION #13-2022

WHEREAS, it is necessary for the Town of Hornellsville to write and sign checks; and

WHEREAS, the Town has a designated Town bank in which payroll funds are deposited and checks are written; and

WHEREAS, the Town Supervisor usually signs payroll checks for the Town of Hornellsville; and

WHEREAS, the Deputy Town Supervisor is authorized to take over the duties of the Town Supervisor in his/her absence;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hornellsville Town Board delegates the authority to sign payroll checks to the Deputy Town Supervisor in the absence of the Town Supervisor.

Motion Made by: David Oakes

Motion Seconded by: Robert Mauro

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

OTHER BUSINESS

Tom Swift updated the board regarding the Seneca Road water project. He has received verbal approval from Public Health for the submitted plans. He's just waiting on the official paperwork. To move forward with the Bellhaven water project, a meeting is needed with the Village of Canisteo. No action was taken.

Budget workshops have been tentatively scheduled for September 13th at 6:00 p.m., October 11th and November 8th. Times will be provided at a later date. All meeting will take place at the Town of Hornellsville located at 4 Park Avenue in Arkport, NY

CORRESPONDENCE

LaFrance received a quote from Armor Building Supply to replace the back door of the Town Hall. Currently waiting for a second quote from North Main Lumber. No Action was taken.

Emo reminded the board that in the past we have taken out bonds for the purchase of new Freightliners. They have been approximately \$134,000+ per truck, but he has not gotten an updated quote. No action was taken.

ADJOURNMENT

With no further business, on a motion made by Yanni, seconded by Mauro, the meeting was adjourned at 9:00 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
August 10, 2022

Town Board Budget Workshop
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, September 13, 2022 6:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Debra Castle-Harvey, Bookkeeper

CALL TO ORDER

The Meeting was called to order at 6:10 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

PURPOSE

The purpose of this Special Meeting was to have a Budget Workshop to discuss and make revisions to the 2023 tentative budget.

TENTATIVE BUDGET

The Board was presented with a tentative budget prepared by Castle-Harvey and Broughton with information provided by each department. Increases were noted in some expenditure accounts such as medical insurance as well as some decreases noted in workers comp. The 2023 tentative budget also proposed a 3% cost of living increase for all elected and appointed officials.

The Board discussed the fire contracts regarding the Village of North Hornell and South Hornell Fire, and fire protection provided by Arkport Joint Fire District. Contracts are expiring soon and new figures need to be agreed upon. Exact figures for AJFD will be unavailable until their Public Hearing which is held on the 3rd Tuesday of October. The Board also discussed various individual line items as well as the tax rate summary provided by Castle-Harvey and Broughton.

ADJOURNMENT

With no further business, on a motion made by Oakes, seconded by Mauro, the meeting was adjourned at 6:50 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
September 26, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, September 13, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk

CALL TO ORDER

The Meeting was called to order at 7:00 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Oakes to accept the Regular Minutes of August 9, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Giglio, seconded by Yanni that bills contained on Abstract #9 have been reviewed by the Town Board and are authorized for payment in the amount of \$57,023.50.

General Fund A - \$8,161.73
General Fund B - \$152.68
Highway Fund DA - \$38,962.69
Highway Fund DB - \$5,271.39
Water District SW-4 - \$4,475.01

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Yanni, seconded by Giglio to accept report with total disbursements by the Clerk for the month of August in the amount of \$1,810.00.

Paid to the Supervisor for General Fund - \$295.51
Paid to the Supervisor for Part Town Fund - \$1,339.00
Paid to NYS DEC for Decals - \$119.99
Paid to NYS Animal Population Control Fund - \$33.00
Paid to NYS Health Dept for Marriage Licenses - \$22.50

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Mauro, seconded by Oakes to accept report read by Yanni. For July, Justice Scavo collected \$3,284.00 and Justice Werner collected \$4,050.00 with distribution to the Town being \$747.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Oakes, seconded by Giglio to accept report read by Mauro with the activities and mileage (261 mi) for the month of August, 2022 by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

HIGHWAY REPORT

Motion was made by Yanni, seconded by Mauro to accept report read by Oakes with activities from the Highway Department for the month of August.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PUBLIC SAFETY/FIRE DEPT

Motion was made by Yanni, seconded by Giglio to accept the report dated September 12, 2022 as provided by North Hornell Fire Chief Mike Robbins.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Motion was made by Giglio, seconded by Mauro to accept the activity report for the month of August, 2022 as provided by South Hornell Fire Chief Matt Donovan.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

SUPERVISOR REPORT

Motion was made by Yanni, seconded by Giglio to accept reports read by Broughton. Supervisors report submitted stated that the balance as of 07/31/22 was \$2,109,554.21. The town had an increase of \$170,378.36 and a decrease of \$226,308.98 leaving a balance as of 08/31/22 of \$2,053,623.00.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CORRESPONDENCE

A request was made by Trustee Mike Brewer from the Village of Arkport to arrangement payment of rent owed for the Justice Department. Amount requested for 2020, 2021, and 2022 was \$10,100. We overpaid 2019 by \$100. Rent charged for each year of use was \$3,400. He also requested we budget \$3,500 for 2023 and for a meeting to be scheduled to discuss a contract. No action was taken.

South Hornell Fire Chief Matt Donovan was unable to attend, but corresponded requesting a 3-year contract with an increase of 4%, 3%, 3% respectively.

North Hornell Mayor Joe Ingalls requested a meeting with the Town to discuss the upcoming expiration of the Fire contract. Ingalls suggested that the Town look at their responsibility and the size of the Fire unit. He also stated that 67% of the calls over the last 2 years have been Town calls and 33% have been Village calls. The 67% of just the insurance cost is \$6,900. This does not include mutual aid or school check calls. He also suggested looking at lane miles vs assessed value. LaFrance will start an email chain including Ingalls, Flint, Robbins, Yanni and Mauro to set up a date and time. Giglio will attend in Yanni's place if the date and time don't line up with her schedule.

EXECUTIVE SESSION

A motion was made at 7:54 p.m. by Yanni, seconded by Mauro to adjourn regular session and reconvene in executive session pursuant to public officers' Law Article 7 §105.1.F. (*The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*) to discuss the employment history of a particular person.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

No action was taken during executive session.

A motion was made at 8:59 p.m. by Oakes, seconded by Mauro to adjourn executive session and reconvene in regular session.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ADJOURNMENT

With no further business, on a motion made by Yanni, seconded by Oakes, the meeting was adjourned at 9:00 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
September 26, 2022

Town Board Budget Workshop
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, October 11, 2022 6:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman

Recording Secretary: Jessica LaFrance, Town Clerk – exit 6:43 p.m.
Lisa Cuddeback, Deputy Town Clerk – enter 6:43 p.m.

Others Present: Jason Emo, Highway Superintendent – exit 6:34 p.m.
Debra Castle-Harvey, Bookkeeper
John Buckley, Hornell City Mayor
Frank Brzozowski, Hornell City Fire Chief
Greg Kramer, Hornell City Firefighter/Paramedic
Mike Brewer, Arkport Village Trustee

CALL TO ORDER

The Meeting was called to order at 6:01 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

PURPOSE

The purpose of this Special Meeting was to have a Budget Workshop to discuss and make revisions to the 2023 preliminary budget.

PRELIMINARY BUDGET

The Board was presented with a preliminary budget prepared by Castle-Harvey and Broughton. Broughton turned the meeting over City of Hornell Mayor, John Buckley to discuss the proposal for the new Ambulance contract. Buckley explained some of the costs associated with it and provided a general breakdown of costs prepared by City Clerk, Melissa Logan. Buckley explained that there are a number of calls that they have to go on that insurance does not pay out the full bill and all, “I’ve fallen and I can’t get up” calls are not billable. He added that laws and regulations have changed over the years as well, and volunteerism has declined. The City proposed a \$125,000 contract as the City fully serves the Town with 100% EMS coverage. Buckley stated that the ambulances are on a rotational lease program and after so many miles they’re rotated out. Yanni stated that this chart is misleading because it does not show the revenue the City received from Town calls. She requested a more accurate revenue vs expense sheet for just the Towns portion of calls. Buckley stated that Yanni could work with Logan to see if they can get the numbers needed. Oakes tried to identify costs that the City could be getting paid for, but aren’t currently. Buckley responded that the city uses PAB (Professional Ambulance Billing) to handle all of their ambulance billing. Yanni stated that the Town understands that the current contract of \$10,000 a year is not realistic. She proposed that we start with a lower amount and revise as necessary. Broughton reminded the City that the 15-year \$10,000 ambulance contract was given in exchange for land the Town annexed to the City. Broughton stated that the City is currently receiving \$575,000 a year from taxes. Buckley added, of which the Town is entitled 15%. Buckley reminded the Town that once the current contract expires, they’re not obligated to service Hornellsville. Yanni responded that there is no doubt that the Town has to provide coverage, we just need to find a number that the City is happy with that the Town can afford. Oakes asked if there was ever discussion about an ambulance district that all participants could share the cost of. Brzozowski responded that the City cannot, but Townships can.

| Table provided by the City of Hornell | | |
|--|-----------|----------------|
| 2021-22 Ambulance Cost | | \$3,087,286.42 |
| 2021-22 Ambulance Revenue | | \$1,480,600.61 |
| Net Cost | | \$1,606,685.81 |
| | | |
| 2021 EMS Calls | | 3,725 |
| Current cost per call to Hornell taxpayers | | \$431.33 |
| | | |
| Town of Hornellsville calls | | 746 |
| Cost to provide service to the Town | | \$321,772.18 |
| | | |
| Price per call with annual fee of: | | |
| | \$10,000 | \$13.40 |
| | \$80,000 | \$107.24 |
| | \$100,000 | \$134.05 |
| | \$150,000 | \$201.07 |
| | \$200,000 | \$268.10 |

ADJOURNMENT

With no further business, on a motion made by Mauro, seconded by Yanni, the meeting was adjourned at 7:25 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
October 12, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, October 11, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Lisa Cuddeback, Deputy Town Clerk

CALL TO ORDER

The Meeting was called to order at 7:26 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Yanni to accept the Regular Minutes and Budget Workshop Minutes of September 13, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Oakes, seconded by Mauro that bills contained on Abstract #10 have been reviewed by the Town Board and are authorized for payment in the amount of \$68,265.61.

General Fund A - \$18,924.21
General Fund B - \$157.50
Highway Fund DA - \$27,152.19
Highway Fund DB - \$22,031.71

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Oakes, seconded by Giglio to accept report with total disbursements by the Clerk for the month of September in the amount of \$2,356.00.

Paid to the Supervisor for General Fund - \$428.66
Paid to the Supervisor for Part Town Fund - \$691.00
Paid to NYS DEC for Decals - \$1193.34
Paid to NYS Animal Population Control Fund - \$43.00
Paid to NYS Health Dept for Marriage Licenses - \$0.00

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Mauro, seconded by Yanni to accept reports read by Yanni. For August, Justice Scavo collected \$3,106.00 and Justice Werner collected \$3,883.00 with distribution to the Town being \$1,767.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Oakes, seconded by Giglio to accept report read by Mauro with the activities and mileage (252 mi) for the month of September by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

HIGHWAY REPORT

Motion was made by Mauro, seconded by Yanni to accept report read by Giglio with activities from the Highway Department for the month of September.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PUBLIC SAFETY/FIRE DEPT

Motion was made by Giglio, seconded by Yanni to accept the report dated October 11, 2022 as provided by North Hornell Fire Chief Mike Robbins.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

BOOKKEEPERS REPORT

Motion was made by Yanni, seconded by Mauro to accept the report dated October 11, 2022 as provided by Debra Castle-Harvey.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

SUPERVISOR REPORT

Motion was made by Yanni, seconded by Oakes to accept reports read by Broughton. Supervisors report submitted stated that the balance as of 8/31/2022 was \$2,053,623.59. The town had an increase of \$79,580.19 and a decrease of \$140,417.87 leaving a balance as of 9/30/2022 of \$1,992,785.91.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTIONS

RESOLUTION #14-2022

WHEREAS, Debra Castle-Harvey, Bookkeeper, needs approval to record budget modifications for the below funds.

WHEREAS, approval is needed for Code A1620.4 for Buildings – Contractual in the amount of \$13,075.36; for Code A1220.4 for Supervisor – Contractual in the amount of \$151.96; for Code A1680.4 Computer Software and Maintenance in the amount of \$11,252.64 from Account A599 Appropriated Fund Balance,

WHEREAS, approval is needed for Code DA5142.1 for Payroll in the amount of \$2,860.60; and for Code DA9060.8 Hospital and Medical Insurance in the amount of \$832.66 from Account DA599 Appropriated Fund Balance,

WHEREAS, approval is needed for Code DA5130.2 Machinery – Equipment in the amount of \$79,368.88 from Account DA2665 Sale of Equipment,

WHEREAS, approval is needed for Code DB5110.42 for General Repairs – Contractual in the amount of \$2,330.41 from Account DB599 Appropriated Fund Balance,

WHEREAS, approval is needed for Code DB5112.2 for Improvements – Equipment in the amount of \$88,264.68 from Account DB3501 Consolidated Highway,

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hornellsville Town Board, does hereby approve the recording of the above budget modifications.

Motion Made by: Trisha Gianni

Motion Seconded by: Robert Mauro

Roll Call: Broughton, Giglio, Mauro, Oakes and Gianni; all ayes. Carried.

CORRESPONDENCE

The Board received a letter of resignation from Wendy Jordan. She is no longer a resident of the Town of Hornellsville and therefore cannot sit on the Zoning Board of Appeals.

A motion was made at by Gianni, seconded by Giglio to accept the letter of resignation provide by Jordan.

Roll Call: Broughton, Giglio, Mauro, Oakes and Gianni; all ayes. Carried.

ADJOURNMENT

With no further business, on a motion made by Gianni, seconded by Giglio, the meeting was adjourned at 7:42 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Gianni; all ayes. Carried.

Respectfully Submitted,

Transcribed by: Jessica L. LaFrance
Town Clerk
November 2, 2022

Town Board Budget Workshop
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Wednesday, November 9, 2022 6:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Jason Emo, Highway Superintendent
Debra Castle-Harvey, Bookkeeper

CALL TO ORDER

The Meeting was called to order at 6:01 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

PURPOSE

The purpose of this Special Meeting was to have a Budget Workshop to discuss and make revisions to the 2023 preliminary budget.

PRELIMINARY BUDGET

The Board was presented with an updated preliminary budget with an extended projection based on past cost prepared by Castle-Harvey and Broughton. The board further discussed the financial impact of the ambulance contract on the taxpayers and the fund balance. The board agreed that the taxpayers could not handle the full burden of the ambulance contract which would have shown an increase in Town and Village taxes by over 10%. Castle-Harvey deducted various figures from the fund balance for the board to see the impact. The board agreed that the Town could contribute \$20,000 from the B fund and \$30,000 from the general fund to lessen the financial burden. This would take the overall increase from over 10% down to about 5.75%. Broughton will prepare a letter of explanation that will be included with the 2023 Town and County tax bill.

ADJOURNMENT

With no further business, on a motion made by Mauro, seconded by Oakes, the meeting was adjourned at 6:56 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
December 12, 2022

Town Board Public Hearing
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Wednesday, November 9, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Jason Emo, Highway Superintendent
Debra Castle-Harvey, Bookkeeper

CALL TO ORDER

The Public Hearing was called to order at 7:00 p.m. by Dan Broughton, Supervisor.

PURPOSE

The purpose of this hearing is to allow the public an opportunity to express their views and make inquiry regarding budgetary matters before the final adoption of the budget.

PUBLIC – None present

ADJOURNMENT

With no further business, on a motion made by Oakes, seconded by Mauro, the meeting was adjourned at 7:07 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
December 12, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Wednesday, November 9, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Jason Emo, Highway Superintendent
Debra Castle-Harvey, Bookkeeper

CALL TO ORDER

The Meeting was called to order at 7:08 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Yanni to accept the Regular Minutes and Budget Workshop Minutes of October 11, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Oakes, seconded by Mauro that bills contained on Abstract #11 have been reviewed by the Town Board and are authorized for payment in the amount of \$75,507.81.

General Fund A - \$18,924.21
General Fund B - \$157.50
Highway Fund DA - \$27,152.19
Highway Fund DB - \$22,031.71

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Mauro, seconded by Giglio to accept report with total disbursements by the Clerk for the month of October in the amount of \$1,270.00.

Paid to the Supervisor for General Fund - \$230.28
Paid to the Supervisor for Part Town Fund - \$700.00
Paid to NYS DEC for Decals - \$288.22
Paid to NYS Animal Population Control Fund - \$29.00
Paid to NYS Health Dept for Marriage Licenses - \$22.50

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Giglio, seconded by Mauro to accept reports read by Yanni. For September, Justice Scavo collected \$1,585.00 and Justice Werner collected \$760.00 with distribution to the Town being \$658.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Oakes, seconded by Giglio to accept report read by Mauro with the activities and mileage (298 mi) for the month of October by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

HIGHWAY REPORT

Motion was made by Mauro, seconded by Yanni to accept report read by Oakes with activities from the Highway Department for the month of October.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

BOOKKEEPERS REPORT

Motion was made by Mauro, seconded by Yanni to accept the report dated November 9, 2022 as provided by Debra Castle-Harvey.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

SUPERVISOR REPORT

Motion was made by Oakes, seconded by Yanni to accept reports read by Broughton. Supervisors report submitted stated that the balance as of 9/30/2022 was \$1,992,785.91. The town had an increase of \$222,335.27 and a decrease of \$268,254.57 leaving a balance as of 10/31/2022 of \$1,946,866.61.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Motion was made by Yanni, seconded by Oakes to allow Broughton to sign with Bassett to received funds.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

DEPUTY SUPERVISOR REPORT

Giglio reported that the addition of the solar farm has roughly doubled NYSEG's substation. He also noted that the ambulance contract will be \$125,000 with a \$5,000 increase each year for the next 3 years. The Town has a comprehensive plan to reduce the taxpayer impact.

EXECUTIVE SESSION

A motion was made at 7:58 p.m. by Yanni, seconded by Oakes to adjourn regular session and reconvene in executive session pursuant to public officers' Law Article 7 §105.1.F. (*The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*) to discuss the employment history of a particular person.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

No action was taken during executive session.

A motion was made at 8:29 p.m. by Oakes, seconded by Mauro to adjourn executive session and reconvene in regular session.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ADJOURNMENT

With no further business, on a motion made by Yanni, seconded by Mauro, the meeting was adjourned at 8:30 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
December 14, 2022

Town Board Public Hearing
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, November 15, 2022 6:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk

CALL TO ORDER

The Public Hearing was called to order at 6:00 p.m. by Dan Broughton, Supervisor.

PURPOSE

The purpose of this hearing is to discuss overriding the tax levy limit for fiscal year 2023 via Local Law #1-2022. No public was present at the Public Hearing.

PUBLIC – None present

ADJOURNMENT

With no further business, on a motion made by Yanni, seconded by Giglio, the meeting was adjourned at 6:05 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
December 12, 2022

Town Board Special Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, November 15, 2022 6:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk

CALL TO ORDER

The Special Meeting was called to order at 6:05 p.m. by Dan Broughton, Supervisor.

BUSINESS

The purpose of this Special Meeting is to discuss overriding the tax levy limit for fiscal year 2023 via Local Law #1-2022 and to adopt the budget for 2023.

LOCAL LAW

Local Law 2-2022
Override the Tax Levy Limit for Fiscal Year 2023

SECTION 1. Authority.

This Local Law is enacted pursuant to subdivision 5 of N.Y. General Municipal Law §3-c (the “Property Tax Cap Law”), which expressly authorizes the Town Board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board.

SECTION 2. Purpose.

The purpose of this local law is to permit the Town Board to override the tax levy limit on the amount of property taxes that may be levied by the Town of Hornellsville pursuant to the Property Tax Cap Law, and to allow the Town to adopt a budget for Fiscal Year 2023 that requires a real property tax levy in excess of the “tax levy limit” as defined by the Property Tax Cap Law. Such override is necessary and in the best interests of the Town.

SECTION 3. Tax Levy Limit Override.

The Town of Hornellsville Town Board is hereby authorized to override the Tax Levy Limit established pursuant to N.Y. General Municipal Law §3-c, for Fiscal Year 2023, and to adopt a budget for Fiscal Year 2023 that requires a real property tax levy in excess of the amount otherwise prescribed in N.Y. General Municipal Law §3-c.

SECTION 4. Severability.

If any clause, sentence, paragraph, section or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to said clause, sentence, paragraph, section or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such order or judgment shall be rendered.

SECTION 5. Effective Date.

This local law shall take effect immediately upon its filing with the Secretary of State as provided in §27 of the N.Y. Municipal Home Rule.

Motion was made by Mauro, seconded by Oakes to adopt Local Law 1-2022.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

BUDGET

Motion was made by Yanni, seconded by Mauro to approve the budget for fiscal year 2023.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

PUBLIC – None present

ADJOURNMENT

With no further business, on a motion made by Oakes, seconded by Mauro, the meeting was adjourned at 6:07 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
December 12, 2022

Town Board Regular Meeting
Town of Hornellsville
Town Hall - 4 Park Ave, Arkport
Tuesday, December 13, 2022 7:00 PM

Present: Dan Broughton, Supervisor
James Giglio, Councilman
Robert Mauro, Councilman
David Oakes, Councilman
Trisha Yanni, Councilman
Recording Secretary: Jessica LaFrance, Town Clerk
Others Present: Jason Emo, Highway Superintendent
Debra Castle-Harvey, Bookkeeper

CALL TO ORDER

The Meeting was called to order at 7:07 p.m. by Dan Broughton, Supervisor with the pledge of allegiance.

MINUTES

Motion was made by Mauro, seconded by Oakes to accept the Public Hearing Minutes and Budget Workshop Minutes of November 9, 2022 as submitted by the Town Clerk.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

AUDIT OF CLAIMS

Motion was made by Mauro, seconded by Yanni that bills contained on Abstract #12 have been reviewed by the Town Board and are authorized for payment in the amount of \$108,057.98.

General Fund A - \$17,097.84
General Fund B - \$135.00
Highway Fund DA - \$58153.56
Highway Fund DB - \$32,066.78
Water District #4 - \$604.80

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

TOWN CLERK REPORT

Motion was made by Oakes, seconded by Yanni to accept report with total disbursements by the Clerk for the month of October in the amount of \$1182.00.

Paid to the Supervisor for General Fund - \$264.89
Paid to the Supervisor for Part Town Fund - \$525.00
Paid to NYS DEC for Decals - \$358.11
Paid to NYS Animal Population Control Fund - \$34.00

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

JUSTICE REPORT

Motion was made by Mauro, seconded by Giglio to accept reports read by Yanni. For October, Justice Scavo collected \$1,560.00 and Justice Werner collected \$920.00 with distribution to the Town being \$906.00.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

CODE ENFORCEMENT REPORT

Motion was made by Oakes, seconded by Giglio to accept report read by Mauro with the activities and mileage (216 mi) for the month of November by the Codes Officer.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

BUILDINGS & INSURANCE

Steve Peck of The Ryan Agency presented an insurance proposal with offers from Glatfelter and Trident. The Board agreed that Glatfelter's proposal was slightly better and at a slightly lower cost. Motion was made by Giglio, seconded by Yanni to accept the proposal from Glatfelter Public Entities.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

HIGHWAY REPORT

Motion was made by Mauro, seconded by Yanni to accept report read by Oakes with activities from the Highway Department for the month of November.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

BOOKKEEPERS REPORT

Motion was made by Mauro, seconded by Oakes to accept the report dated December 13, 2022 as provided by Debra Castle-Harvey.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

SUPERVISOR REPORT

Motion was made by Oakes, seconded by Yanni to accept reports read by Broughton. Supervisors report submitted stated that the balance as of 10/31/2022 was \$1,946,866.61. The town had an increase of \$\$52,547.74 and a decrease of \$167,016.21 leaving a balance as of 11/30/2022 of \$1,832,398.14.

Roll Call: Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTIONS

RESOLUTION #15-2022

WHEREAS, in accordance with Town Law §198, the Town of Hornellsville has opted to enforce the re-levy of unpaid accounts for water; and

WHEREAS, the Steuben County Legislature shall levy the sum of \$2,920.46 against the applicable properties as provided by the Village of Almond on the 2023 Town and County tax bills.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hornellsville Town Board, does hereby approve the re-levy.

Motion Made by: Robert Mauro

Motion Seconded by: David Oakes

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

RESOLUTION #16-2022

WHEREAS, Debra Castle-Harvey, Bookkeeper, needs approval to record budget modifications for the below funds.

WHEREAS, approval is needed for Code A1620.41 for Buildings – Contractual in the amount of \$425.51; for Code A5132.4 for Garage – Contractual in the amount of \$1,269.11; for Code A5132.41 Garage – Contractual in the amount of \$692.4; and for Code A9060.8 Hospital & Medical Insurance in the amount of \$3,745.68 from Account A599 Appropriated Fund Balance,

WHEREAS, approval is needed for Code DA5142.42 for Snow Removal in the amount of \$3,235.73; from Account DA599 Appropriated Fund Balance,

WHEREAS, approval is needed for Code DA5130.2 Machinery – Equipment in the amount of \$23,182.19 from Account DA2665 Sale of Equipment,

WHEREAS, approval is needed for Code SW4-8340.4 for Transmission – Contractual in the amount of \$3,679.81 from Account SW4599 Appropriated Fund Balance,

NOW, THEREFORE, BE IT RESOLVED, that the Hornellsville Town Board, does hereby approve the recording of the above budget modifications.

Motion Made by: Trisha Yanni

Motion Seconded by: Robert Mauro

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

ADJOURNMENT

With no further business, on a motion made by Yanni, seconded by Mauro, the meeting was adjourned at 7:30 p.m.

Roll Call: Broughton, Giglio, Mauro, Oakes and Yanni; all ayes. Carried.

Respectfully Submitted,

Jessica L. LaFrance
Town Clerk
January 9, 2022