

Special Town Board Meeting
Town of Hornellsville
January 30, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member Ronald Kennell
Board Member Robert Mauro
Board Member James Giglio
Board Member David Oakes

Meeting came to order at 9:30 AM with Pledge of Allegiance by all.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Hornell Area Humane Society Contract

Supervisor Broughton asked members to go over the Hornell Area Humane Society Contract to approve. There was a question on page 2, number 7. It should not be included and removed. Supervisor is going to contact the Hornell Area Humane Society Contract in redoing the contract. David Oakes made a motion to approve the contract providing Number 7 is removed. Jim Giglio seconded.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Board of Assessment Review Members

Bob Mauro made a motion to appoint June Pieklo to the Board of Assessment Review since her term has expired. Ron Kennell seconded the motion.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Oath of Office

Supervisor Broughton swore in Elizabeth VanScoter as Deputy Town Clerk.

Paying of Bills

Motion made by Kennell and seconded by Giglio to pay the bills in the amount of \$71,546.10.


Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Adjourn

Motion made by Oakes and seconded by Mauro to adjourn meeting a 10:03 AM.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Respectfully submitted,


Sharon Ames, Town Clerk
January 30, 2018

Town Board Meeting
Town of Hornellsville
January 9, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member Ronald Kennell
Board Member Robert Mauro
Board Member James Giglio
Board Member David Oakes

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

OATH OF OFFICES

Justice Richard Scavo swore in Dan Broughton, Supervisor; Sharon Ames, Town Clerk; Ronald Kennell, Board Member; David Oakes, Board Member, and Jason Emo, Highway Superintendent.

Reorganizational meeting opened at 7:09 pm with Supervisor Broughton reading all the Appointments for 2018 (included).

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Supervisor also names the bank as depositories of town funds, official newspaper, mileage, authorize Deputy Supervisor to sign checks in absence of the Supervisor, set prevailing time of 7:00 pm and date for monthly meeting, authorize Town Officials to attend schools, conferences with expenses (overnight rooms, meals), and mileage paid by the Town with prior Board approval, authorize Highway Superintendent to spend up to \$5000 without prior Board approval, and accepting Annual Report to Audit and Control. Due to changes in all the Procurement Policies, we will be reviewing one or more at each month's board meeting.

Supervisor is naming James Giglio as Deputy Supervisor for year 2018. David Oakes made a motion to appoint James Giglio as Deputy Supervisor for year 2018. Ronald Kennell seconded the motion.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

All above included in these minutes.

Motion made by Oakes and seconded by Mauro to adopt all of the above reorganizational appointments and functions and go into regular Town Board Meeting.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

MINUTES

Motion made by Mauro and seconded by Giglio to accept minutes of December 12 & 20, 2017.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

PAY BILLS

TOTAL BILLS: \$51,502.58

Motion made by Giglio and seconded by Mauro to pay bills.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

TOWN CLERK'S REPORT

Town Clerk's report read by Sharon Ames with fees for the month of December in the amount of \$80 and the 2017 Annual Report of \$2,074.

Motion made by Kennell and seconded by Mauro to accept town clerk's report.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

JUSTICE REPORTS

Justice report was read by Kennell noting that the Town received \$3566 for the month of November 2017.

Motion made by Giglio and seconded by Kennell to accept report.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

CODES REPORT

Codes report read by Giglio with activities for the month of December by Codes office.

Motion made by Mauro and seconded by Giglio to accept report.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

PLANNING BOARD

Planning Board report was given by Joe Dick, Chairman. Presently, two members are on vacation, but still had a quorum. The board is currently working on updating the fee structure by looking at five (5) other communities for comparison. The board is reviewing the current wind law and any updates will be presented to the board for approval. The board is also working on a comprehensive plan for the Town noting the last one done was in 1962.

Motion made by Oakes and seconded by Giglio to accept report.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Discussion was held on the contractors having insurance. The planning board will look into licensing permits for contractors to prove they have insurance and report at February meeting.

BUILDINGS/INSURANCE

Supervisor noted that the Highway employees have new health insurance and going to save money.

Motion made by Giglio and seconded by Mauro to accept report.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

HIGHWAY REPORT/SEWER DISTRICT

Report read by Oakes with activities of the highway department employees for the month of December.

Motion made by Kennell and seconded by Oakes to accept report.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Dave Oakes volunteered to ride with Highway Superintendent down to the hospital project for replacement of crossover pipe on Seneca Road. Highway Superintendent also discussed the purchase of a 40' man lift for \$6,000 to be used for trees, etc. North Hornell mentioned they would help with the purchase because it would benefit them for banners and street LED lighting, etc. Discussion was held.

Motion made by Oakes to purchase 40' Boom Lift and seconded by Kennell.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

LICENSING AGENT FOR HUNTING, FISHING

Supervisor noted that Ames needs to be appointed to start licenses for hunting, fishing, etc. and to open a separate account for from the town clerk's account. The bank needs \$25 to open new account.

Motion made by Giglio and seconded by Kennell to appoint Ames a Licensing Agent and for \$25 to open account.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

LAWN CARE

Supervisor noted that Terrence VanScoter submitted a letter with interest of taking care of the Town Hall lawn.

Motion made by Mauro and seconded by Oakes to hire VanScoter for lawn care.

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

PUBLIC

Marguerite Wells from Invenergy spoke on the Canisteo Wind Farm. Website is: canisteowind.com. Invenergy is developing the project on approximately 25,000 acres of private land it is leasing in the Towns of Cameron, Canisteo, Jasper, Greenwood, Troupsburg, and West Union. Some discussion and questions were held.

Mention was made by a taxpayer that a town newsletter would be very beneficial. Supervisor noted that a newsletter is probably going to be done electronically perhaps quarterly. One will go out with taxes and some will be around town for people to view.

ADJOURN

Motion made by Mauro and seconded by Kennell to adjourn meeting a 7:45 pm

Roll call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon Ames". The signature is written in black ink and has a long, sweeping horizontal line extending to the right.

Sharon Ames

Town Clerk

January 11, 2018

**RE-ORGANIZATIONAL MEETING
OF THE TOWN OF HORNELLSVILLE**

JANUARY 9, 2018

7:00 P.M.

APPOINTMENTS FOR 2018

Supervisor	Danny Broughton
Town Clerk	Sharon Ames
Deputy Town Clerk	Elizabeth VanScoter
Registrar of Vital Statistics	Sharon Ames
Health Officer	Dr. Bruce MacKeller
Highway Superintendent	Jason Emo
Deputy Highway Superintendent	Dale Olin
Attorney for the Town	Peter Degnan
Code Enforcement Officer	Robert Mooney
Finance Officer	Debra Castle
Payroll Officer	Debra Castle
Custodian	Linda Holbrook
Highway Comm./Sewer Districts	David Oakes
Buildings/Insurance Commissioner	Dan Broughton
Justice Commissioner	Ronald Kennell
Public Safety/Fire Dept. Reports	Robert Mauro
Economic Dev/Business Relations	James Giglio
Public Health/Notices of Clinics	James Giglio

Name banks as depositories of Town Funds:

Steuben Trust

Name Official Newspaper: Evening Tribune

Set Mileage: \$54.5 cents per mile

Authorize Deputy Supervisor to sign checks in absence of Supervisor Danny Broughton

Set meeting date: Second Tuesday of month with prevailing time of 7:00 PM

Authorize Town Officials to attend schools, conferences with expenses (overnight rooms, meals), and mileage paid by the Town with prior Board approval.

Authorize the Highway Superintendent to spend up to \$5000 without prior Board approval.

The Town Board will accept Annual Report to Audit and Control as Supervisor's Annual Report.

Due to changes in all the Procurement Policies we will be reviewing one or more at each month's Board Meeting.

Town Board Meeting
Town of Hornellsville
February 15, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member Ronald Kennell
Board Member Robert Mauro
Board Member James Giglio
Board Member David Oakes

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

MINUTES

Motion made by Mauro and seconded by Giglio to accept minutes of January 30, 2018.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

BILLS

Motion made by Giglio and seconded by Mauro to pay bills.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of December in the amount of \$319.

Motion made by Kennell and seconded by Mauro to accept report.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

JUSTICE REPORT

Justice report read by Kennell noting that the Town received \$3,295 for the month of December 2017.

Motion made by Mauro and seconded by Oakes to accept report.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Justice Scavo noted that on April 10, 2018 from 5-7 PM there will be an open house to see the court renovations.

CODE ENFORCEMENT REPORT

Code Enforcement Report read by Giglio.

Motion made by Kennell and seconded by Mauro to accept report.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

PLANNING BOARD

Report given by Joe Dick, Chairman. The board is looking at local laws; one from the City of Hornell and North Hornell in creating one for the Town of Hornellsville. Contractors have to show certificate of insurance to insure that the homeowner is protected by the contractor. For the next meeting, the Planning Board will have paperwork to present to the Town Board.

Motion made by Mauro and seconded by Kennell to accept report.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

FINANCE REPORT

Finance Report read by Supervisor Broughton. As a result of the report two (2) Resolutions were approved (attached).

Resolution #1-2018 – for budget modifications. Motion made by Oakes and seconded by Mauro.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Resolution #2-2018 – for approving the adoption of NYS Deferred Compensation Plan. Motion made by Kennell and seconded by Oakes to adopt the plan.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

HIGHWAY REPORT

Highway report read by Kennell.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

SEWER REPORT

Report given by Oakes. Clark Patterson Lee, Engineer for the Town has submitted proposals. One involving PVC water main extensions along Seneca Road and other to provide water to Maple Court. The problem to resolve is the contamination in the wells for those properties and to hook unto public water supply, and an 8" PVC gravity sewer main around those homes.

Motion made by Mauro and seconded by Kennell to have the plans drawn up for extension line for Maple Court.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

PUBLIC

Jim Caparulo from Woodlands Community is seeking a resolution from the Town for easement lines to access for maintenance for the water/sewer project to start April 1, 2018 and completion by July 31, 2018. Discussion was held.

Zack Mills on behalf of the South Hornell Fire Company noted that the roof put on a year ago is leaking. The Town will contact the contractor to have checked out.

EXECUTIVE SESSION

Motion made by Kennell and seconded by Mauro to go into Executive Session under Article 7 & Article 105.1 to discuss health insurance for a particular employee at 7:35 pm.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Motion made by Mauro and seconded by Oakes to come out of Executive Session at 8:10 pm and to adjourn the meeting.

Roll Call: Broughton, Kennell, Giglio, Mauro, Oakes, all ayes. Carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon Ames".

Sharon Ames
Town Clerk
February 16, 2018

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-9660
FAX# 607-295-8015

Danny Broughton, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #1-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, Debra Castle, Director of Finance, to make budget modifications.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD need to approve the recording of the final budget modifications (attached).

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the final budget modifications.

Motion Made by: Dave Oakes

Motion Seconded by: Bob Mauro

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	✓			
Ronald Kennell _____	✓			
James Giglio _____	✓			
Robert Mauro _____	✓			
David Oakes _____	✓			
Motion Carried _____	✓			

Dated: February 13, 2018

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Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #2-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, is offering employees to join the New York State Deferred Compensation Plan.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD needs to approve the adoption of such plan.

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the adoption of New York State Deferred Compensation Plan.

Motion Made by: Ron Kennell

Motion Seconded by: Dave Oakes

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	✓			
Ronald Kennell _____	✓			
James Giglio _____	✓			
Robert Mauro _____	✓			
David Oakes _____	✓			
Motion Carried _____	✓			

Dated: February 13, 2018

Town Board Meeting
Town of Hornellsville
March 15, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member Robert Mauro
Board Member David Oakes

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried. Absent: Kennell & Giglio

MINUTES

Motion made by Mauro and seconded by Oakes to accept minutes of February 15, 2018.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

BILLS

Motion made by Oakes and seconded by Mauro to pay bills in the amount of \$38,484.10

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of February in the amount of \$144.

Motion made by Mauro and seconded by Oakes to accept report.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

JUSTICE REPORT

Justice report read by Broughton noting that the Town received \$3725 for the month of January 2018.

Motion made by Mauro and seconded by Oakes to accept report.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

CODE ENFORCEMENT REPORT

Code Enforcement Report read by Mauro.

Motion made by Oakes and seconded by Mauro to accept report.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

PLANNING BOARD

Report read by Broughton. Discussed the training class held on March 8, 2018. The board went over a local law from City of Hornell, and the Village of North Hornell to decide if either of them fit the Town's needs. The board recommends to the Town to use the Village of North Hornell's law for contractors who work in the Town with same fee schedule of \$10 for permit and fine \$50 if do not have one. The permit would be good for one year ending on December 31 of the year issued.

Motion made by Mauro and seconded by Oakes to accept report.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

FINANCE REPORT

Supervisor Broughton presented Resolution #5-2018 – for budget modifications (attached).

Motion made by Oakes and seconded by Mauro.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

HIGHWAY REPORT

Highway report read by Mauro.

Motion made by Oakes and seconded by Mauro to accept report.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

PUBLIC SAFETY/FIRE DEPT

The roof is still leaking at the fire department. The Town will call the contractor again.

RESOLUTIONS

Supervisor Broughton noted that the town is trying to apply for a grant for \$50,000 and needs to do 4 out of 10 requirements in order to apply.

Resolution #3-2018 is to adopt the New York State Solar Permit Process (attached).

Motion made by Oakes and seconded by Mauro to accept resolution.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

Resolution #4-2018 is for establishing Energy Benchmarking Requirements for Certain Municipal Buildings (attached).

Motion made by Mauro and seconded by Oakes to accept resolution.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

The 3rd requirement is that the Code Officer has to sign up for training and has already done. The 4th requirement is to pick a spot to install an electric two (2) port car charging system. There is a rebate just for that. However, the Town can get a small grant for \$5,000. The deadline for these requirements is April 13, 2018.

Resolution #6-2018 – Easement from Woodlands to Hornellsville in order to allow for maintenance of the water and sewer lines.

Motion made by Oakes and seconded by Mauro to accept resolution.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

PUBLIC

Mention was made about Executive Sessions and when the board can do. Noted it should be done at the end of a meeting instead the middle of a meeting because public has to leave and then are not there for the rest of the meeting. Discussion was held.

Motion made by Oakes and seconded by Mauro to adjourn the meeting.

Roll Call: Broughton, Mauro, Oakes, all ayes. Carried.

A handwritten signature in black ink that reads "Sharon Ames". The signature is written in a cursive, flowing style.

Sharon Ames
Town Clerk
March 16, 2018

RESOLUTION NO. 4 – 2018

ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR CERTAIN MUNICIPAL BUILDINGS

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings – for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Town of Hornellsville is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the Town of Hornellsville Town Board desires to use Building Energy Benchmarking – a process of measuring a building’s energy use, tracking that use over time, and comparing performance to similar buildings – to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Hornellsville; and

WHEREAS, the Town of Hornellsville Town Board desires to establish procedure or guideline for Town staff to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted;

BUILDING ENERGY BENCHMARKING POLICIES/PROCEDURES

§1. DEFINITIONS

(1) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(2) “Building Energy Benchmarking” shall mean the process of measuring a building’s energy use, tracking that use over time, and comparing performance to similar buildings.

(3) “Commissioner” shall mean the head of the Department.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the Town that is 1,000 square feet or larger in size.

(5) “Department” shall mean the Town Board.

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in utility bills or other documentation of actual energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(10) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(11) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(12) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than April 1, 2018, and no later than April 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) THE Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2018 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual Reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Town Board including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the

TOWN OF HORNELLSVILLE

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Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #5-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, Debra Castle, Director of Finance, to make budget modifications.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD need to approve the recording of the final budget modifications (attached).

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the final budget modifications.

Motion Made by: *D. Oakes*
Motion Seconded by: *R. Mauro*

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton	✓			
Ronald Kennell			✓	
James Giglio			✓	
Robert Mauro	✓			
David Oakes	✓			
Motion Carried	✓			

Dated: March 13, 2018

RESOLUTION #6-2018

EASEMENT

This Easement is made the 13th day of March 2018, and is between

THE WOODLANDS COMMUNITY, INC., with an address of 1190 County Road 66, Hornell, New York 14843, hereinafter known as "Woodlands", Party of the First Part.

And

TOWN OF HORNELLSVILLE, with an address of 4 Park Avenue, Arkport, New York 14807, hereinafter known as "Hornellsville", Party of the Second Part.

WHEREAS the Woodlands are current owners of the real property known as 1190 County Route 66, Town of Hornellsville, New York, Steuben County, tax map number 136.05-01-023.220, as recorded in the Steuben County Clerk's Office in Liber 2597 of Deeds at Page 233, said real property being a manufactured housing park; and

WHEREAS Hornellsville is a municipality which is situate in the County of Steuben; and

WHEREAS Hornellsville did resolve on February 14, 2017, to approve Resolution #1-2017 for the dedication of the Water and Sewer Lines from the Woodlands to Hornellsville subject to all regulations and to not using any Town tax monies for this passage of this resolution #1-2017; and

WHEREAS Woodlands and Hornellsville require an Easement from Woodlands to Hornellsville in order to allow for maintenance of the water and sewer lines.

NOW THEREFORE, Woodlands and Hornellsville hereby agree as follows:

1. Woodlands hereby grants to Hornellsville an easement for the purpose of ingress and egress in order to repair and maintain the water and sewer lines that run within and service the park. The easement description shall include that area as detailed on the attached "Schedule A"; and
2. Upon recording of this Easement, Hornellsville shall take dedication of the water and sewer lines; and
3. That this Easement shall run with the land.

IN WITNESS WHEREOF, the parties hereto have duly executed this easement the day and year first above written.

THE WOODLANDS COMMUNITY,
INC.

Patricia J. Emerson

BY: PATRICIA EMERSON,
PRESIDENT

TOWN OF HORNELLSVILLE

Daniel Broughton

BY: DANIEL BROUGHTON,
SUPERVISOR

STATE OF NEW YORK)
COUNTY OF STEUBEN) ss.:

On the 12 day of March in the year 2018, before me, the undersigned, personally appeared **Patricia Emerson, President of The Woodlands Community, Inc.**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Fay Horan Parada
Notary Public

STATE OF NEW YORK)
COUNTY OF STEUBEN) ss.:

FAY HORAN Parada
Notary Public, State of New York
Steuben County No. 4815741
My Commission Expires Dec. 31, 2022

On the 13 day of March in the year 2018, before me, the undersigned, personally appeared **Daniel Broughton, Supervisor of the Town of Hornellsville**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Fay Horan Parada
Notary Public

FAY HORAN
Notary Public, State of New York
Steuben County No. 4815741
My Commission Expires Dec. 31, 2022

SCHEDULE A

COMMENCING at a point in the intersection of the east line of New York State Route 36 and the south line of Webbs Crossing Road; thence running South 89°20'14" East along the south line of Webbs Crossing Road a distance of 56.87 feet to a point; thence running South 88°16'11" East along said Webbs Crossing Road a distance of 107.14 feet to point marked by a concrete monument; thence running North 86°27'30" East along said Webbs Crossing Road a distance of 7.06 feet to the TRUE POINT OF BEGINNING; thence running North 86°27'30" East a distance of 40.10 feet to a point; thence running South 01°41'33" West a distance of 49.34 feet to a point; thence running South 01°10'57" West a distance of 64.77 feet to a point; thence running South 60°28'50" East a distance of 35.56 feet to a point; thence running South 59°27'11" East a distance of 43.55 feet to a point; thence with a curve turning to the right having a radius of 76.70 feet, an arc length of 67.18, with a chord bearing of South 30°04'24" East, and a chord length of 65.05 feet to a point; thence running South 01°44'35" East a distance of 49.79 feet to a point; thence running South 89°28'11" East a distance of 73.00 feet to a point; thence running North 89°31'39" East a distance of 236.45 feet to a point; thence running South 01°04'07" West a distance of 264.52 feet to a point; thence running South 00°39'17" East a distance of 214.66 feet to a point; thence running South 05°09'36" East a distance of 49.38 feet to a point; thence running South 07°02'32" East a distance of 49.08 feet to a point; thence running North 52°48'13" East a distance of 83.65 feet to a point; thence running North 52°41'01" East a distance of 4.19 feet to a point; thence running North 47°14'33" East a distance of 105.01 feet to a point; thence running North 09°26'53" East a distance of 48.40 feet to a point; thence running North 02°57'48" East a distance of 422.45 feet to a point; thence running North 01°15'53" East a distance of 5.43 feet to a point; thence running North 50°28'16" West a distance of 5.74 feet to a point; thence running North 45°30'57" West a distance of 284.17 feet to a point; thence running North 04°08'11" East a distance of 13.79 feet to a point in the south line of Seneca Road; thence running South 63°06'31" East along said Seneca Road a distance of 10.12 feet to a point; thence running South 45°10'09" East along said Seneca Road a distance of 333.02 feet to a point; thence running South 02°57'48" West a distance of 409.35 feet to a point; thence running South 09°26'53" West a distance of 46.66 feet to a point in the north line of New York State Route 21; thence running South 51°11'40" West along said New York State Route 21 a distance of 309.60 feet to a point; thence running South 65°19'13" West along said New York State Route 21 a distance of 65.43 feet to a point; thence running North 88°37'33" West a distance of 31.53 feet to a point; thence running North 86°10'30" West a distance of 137.99 feet to a point; thence running North 87°40'50" West a distance of 125.82 feet to a point; thence running North 02°06'44" West a distance of 40.12 feet to a point; thence running South 87°40'50" East a distance of 129.44 feet to a point; thence running South 86°10'30" East a distance of 137.66 feet to a point; thence running South 88°37'33" East a distance of 38.05 feet to a point; thence with a curve turning to the left having a radius of 67.58 feet, an arc length of 27.19, with a chord bearing of North 69°56'18" East, and a chord length of 27.01 feet to a point; thence running North 53°50'04" East a distance of 54.97 feet to a point; thence running North 18°36'40" West a distance of 12.97 feet to a point; thence running North 07°02'32" West a distance of 51.38 feet to a point; thence running North 03°39'26" West a distance of 76.41 feet to a point; thence running North 87°33'11" West a distance of 420.44 feet to a point; thence running North 18°06'47" West a distance of 42.72 feet to a point; thence running South 87°33'11" East a distance of 431.80 feet to a point; thence running North 02°00'06" West a distance of 41.35 feet to a point; thence running North 00°45'30" East a distance of 132.27 feet to a point; thence running North 87°23'29" West a distance of 155.70 feet to a point; thence running North 87°07'09" West a

distance of 146.78 feet to a point; thence running North 87°39'30" West a distance of 177.73 feet to a point; thence running North 10°02'50" West a distance of 40.81 feet to a point; thence running South 87°42'09" East a distance of 186.65 feet to a point; thence running South 87°07'09" East a distance of 146.89 feet to a point; thence running South 87°23'29" East a distance of 154.42 feet to a point; thence running North 01°04'07" East a distance of 161.49 feet to a point; thence running South 89°31'39" West a distance of 195.46 feet to a point; thence running North 88°03'58" West a distance of 97.05 feet to a point; thence running North 88°00'04" West a distance of 205.55 feet to a point; thence running North 02°33'11" East a distance of 40.00 feet to a point; thence running South 88°00'04" East a distance of 184.61 feet to a point; thence with a curve turning to the left having a radius of 132.92 feet, an arc length of 42.73, with a chord bearing of North 02°08'39" East, and a chord length of 42.55 feet to a point; thence with curve turning to the left having a radius of 36.70 feet, an arc length of 31.41, with a chord bearing of North 28°44'08" West, and a chord length of 30.46 feet to a point; thence running North 59°27'11" West a distance of 41.42 feet to a point; thence running North 60°28'50" West a distance of 37.65 feet to a point; thence running South 68°46'46" West a distance of 106.92 feet to a point; thence running North 03°00'08" East a distance of 43.86 feet to a point; thence running North 68°46'46" East a distance of 85.02 feet to a point; thence running North 01°10'57" East a distance of 43.92 feet to a point; thence running North 87°20'50" West a distance of 76.14 feet to a point; thence running South 03°00'08" West a distance of 185.95 feet to a point; thence running South 02°33'11" West a distance of 40.00 feet to a point; thence running South 01°04'43" East a distance of 70.11 feet to a point; thence running South 03°49'40" East a distance of 46.49 feet to a point; thence running South 05°19'14" East a distance of 32.05 feet to a point; thence running South 10°02'50" East a distance of 40.81 feet to a point; thence running South 13°07'35" East a distance of 100.46 feet to a point; thence running South 17°40'21" East a distance of 82.95 feet to a point; thence running South 18°06'47" East a distance of 42.72 feet to a point; thence running South 18°19'29" East a distance of 193.68 feet to a point; thence running South 02°06'44" East a distance of 40.12 feet to a point; thence running South 19°12'45" East a distance of 70.57 feet to a point; thence running South 85°23'12" East a distance of 14.55 feet to a point; thence running South 16°20'26" East a distance of 44.68 feet to a point in the north line of New York State Route 21; thence running South 70°01'40" West along said New York State Route 21 a distance of 30.30 feet to a point; thence running North 72°06'02" West a distance of 7.00 feet to a point marked by a concrete monument; thence running North 18°13'24" West along the east line of New York State Route 36 a distance of 490.59 feet to a point; thence running North 08°54'59" West along said New York State Route 36 a distance of 13.03 feet to a point; thence running North 11°35'13" West along said New York State Route 36 a distance of 154.49 feet to a point; thence running North 06°42'06" West a distance of 47.19 feet to a point; thence running North 01°04'43" West a distance of 54.04 feet to a point; thence running North 00°39'45" East a distance of 39.85 feet to a point; thence running North 03°00'08" East a distance of 245.73 feet to a point; thence running South 87°20'50" East a distance of 114.80 feet to a point; thence running North 02°24'54" East a distance of 25.43 feet to the point or place of beginning.

Town Board Meeting
Town of Hornellsville
April 10, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member Robert Mauro
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

MINUTES

Motion made by Mauro and seconded by Kennell to accept minutes of March 13, 2018.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

BILLS

Motion made by Kennell and seconded by Oakes to pay current bills. Voucher #107 & 109 bills were pulled from the abstract. Supervisor will find out more information on them.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of March in the amount of \$840.41.

Motion made by Kennell and seconded by Oakes to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

JUSTICE REPORT

Justice report read by Kennell noting that the Town received \$4189 for the month of February 2018.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

CODE ENFORCEMENT REPORT

Code Enforcement Report read by Mauro.

Motion made by Kennell and seconded by Giglio to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

PLANNING BOARD

Joe Dick, Chairman noted that 3 members attended a 4 hour annual training by the State through Steuben County with still two members yet to attend. Supposed to post notifications of meetings but most people do not receive the newspaper. So the trainer is going to check into. Gave the board a Ledyard (on Seneca Lake) Comprehensive Plan as an example. The trainer suggested that a person from the board, zoning and two residents should work together on the plan. Some people hire to have it done. Also a replacement member is needed for Dave Wyre because he moved out of the area.

Motion made by Mauro and seconded by Kennell to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

FINANCE REPORT

Supervisor Broughton presented Resolution #7-2018 – for budget modifications (attached).

Bank consolidations were done because of too many and to make more efficient.

Motion made by Mauro to accept resolution and report and seconded by Oakes.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

HIGHWAY REPORT/SEWER REPORT

Highway report read by Kennell.

Oakes talked with Gary G. from Health Department in regards to the model cross connection ordinance that was provided to the Town and agreed on a course of action and will make modifications to that and will have a draft at the next meeting. Also talked with Gary about documenting the remaining special benefit districts for water lines that have been constructed around the town that were not previously documented. Oakes is searching for the engineers for the projects and who has the plans. Hopefully, he will get a final draft plan that shows all of these districts in relation to each other and separate documents for each district so we can discern who actually is in a special benefit district and who is not. This is required by the Health Department.

Motion made by Mauro and seconded by Kennell to accept reports.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

ECONOMIC DEVELOPMENT/BUSINESS RELATIONS

Giglio noted how all the new buildings are progressing well.

Motion made by Oakes and seconded by Mauro to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

PUBLIC SAFETY/FIRE DEPT

Supervisor connected with the contractor and noted that it was not a roof problem at South Hornell Fire Department; that it was ice built up on the edge of the roof. Fire Department noted if it will happen when a heavy rain storm arrives.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

DEPUTY SUPERVISOR'S REPORT

Giglio noted he has had phone calls regarding the new water/sewer line. People are inquiring especially along Route 36 as to why they are getting looked over since they have been on waiting list for a long time. Tom Swift told Supervisor that there is only one house in that water district. He noted that Maple Court is paying water district tax. Supervisor does not think on Route 36 a water district has been formed.

Motion made by Kennell and seconded by Mauro to accept report; all ayes. Carried.

PUBLIC

Paula from Cunningham Creek Road stated that the creek is a mess! A few years ago they were told they could clean up the creek behind their home. However, DEC told them they cannot. Highway Superintendent noted that they went to clean out and were asked to stop. The board told her to call Soil & Water.

Katherine Herleman, Clean Energy Expert from Schuyler County Co-op Extension on NYSERDA representing the clean energy community program. Supervisor had been working with her to pass four (4) action items. She explained the NYS Solar Permit Process, Establishing Energy Benchmarking Requirements, Code Officer Training, and installing two (2) car charging systems. Completing these requirements allows the Town to become eligible for a \$50,000 grant for clean energy projects. She also explained new program Smart Energy Choices to help residents with free or low cost energy efficiency and renewable energy solutions.

Supervisor stated the town is looking at a new building. Some items are being looked into to see if the building is feasible for the Town. The \$50,000 grant would help. The Town has three (3) years to spend the grant if awarded. When the town receives designation for the application for Tier 2 \$50,000 grant, the town can apply for Tier 3 \$5,000 grant.

Katherine mentioned that Cornell University has students that can help with a Comprehensive Plan if the town is interested.

Jeremy Hadley from South Hornell Fire Department presented his report.

ADJOURNMENT

Motion made by Kennell and seconded by Mauro to adjourn the meeting.
The meeting was adjourned at 7:40 pm.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

Respectfully Submitted,



Sharon Ames
Town Clerk
April 13, 2018

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-9660
FAX# 607-295-8015

Danny Broughton, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #7-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, Debra Castle, Director of Finance, to make budget modifications.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD need to approve the recording of the final budget modifications (attached).

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the final budget modifications.

Motion Made by: Bob Mauro

Motion Seconded by: Dave Oakes

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	X			
Ronald Kennell _____	X			
James Giglio _____	X			
Robert Mauro _____	X			
David Oakes _____	X			
Motion Carried _____	X			

Dated: April 10, 2018

Town Board Meeting
Town of Hornellsville
May 8, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member Robert Mauro
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

MINUTES

Motion made by Kennell and seconded by Mauro to accept minutes of April 10, 2018.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

BILLS

Motion made by Mauro and seconded by Giglio to pay current bills of \$133,771.49.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of April in the amount of \$6,395.

Motion made by Giglio and seconded by Oakes to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

JUSTICE REPORT

Justice report read by Kennell noting that the Town received \$2,617 for the month of March 2018.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

CODE ENFORCEMENT REPORT

Code Enforcement Report read by Giglio.

Motion made by Kennell and seconded by Mauro to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

HIGHWAY REPORT/SEWER REPORT

Highway report read by Oakes.

Motion made by Mauro and seconded by Giglio to accept reports.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

ECONOMIC DEVELOPMENT/BUSINESS RELATIONS

Giglio noted all the new buildings are progressing well.

Motion made by Mauro and seconded by Kennell to accept report.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

WATER

Supervisor noted permission is needed for the engineers to draw up plans to send to Department of Health for approval for Maple Court water. Motion made by Oakes and seconded by Mauro to give permission.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

CORRESPONDENCE

Supervisor received an email from Katherine Herleman from Schuyler County Co-op Extension announcing officially Hornellsville is the first Clean Energy Community in Steuben County. She noted that the Town should be very proud of the staff's efforts and she is amazed by both our energy and commitment to strengthening our community and conserving natural resources.

ADJOURNMENT

Motion made by Kennell and seconded by Mauro to adjourn the meeting.
The meeting was adjourned at 7:22 pm.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

Respectfully Submitted,



Sharon Ames
Town Clerk
May 10, 2018

Town Board Special Meeting
Town of Hornellsville
June 4, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member Robert Mauro
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell

Meeting came to order at 6 PM with pledge by all.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

RESOLUTION #8-2018

Presented by Oakes in regards to cross-connection control program for the protection of the public water supply. (See attached) Motion made by Mauro to accept the resolution and seconded by Kennell.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

ROAD OPENING FEES FOR WATER/SEWER LINES

It was brought to Supervisor Broughton's attention that businesses have been paying fees for the Code Officer come and inspect their buildings for jobs. Giglio will call to obtain ideas for fees. Discussion will be held at a future date when more information is available.

TAX COLLECTOR POSITION

Discussion was held in regards to abolishing the tax collector position. Supervisor Broughton stated that it has to be abolished the same way it was created. Broughton stated we need to vote on transferring the tax collector position to the town clerk.

Giglio made a motion to abolish the position; seconded by Mauro. Further information will be forthcoming.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

CORRESPONDENCE

Supervisor Broughton stated about the two pilot projects: Bassett Project and Medical Village. Pilots are for 20 years. Discussion was held in the amounts to the Town of Hornellsville will receive over the 20 year period.

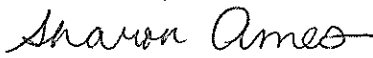
NEW BUILDING

Supervisor Broughton presented a PowerPoint presentation in obtaining a new building vs. current building. Much discussion was held. In doing some research, the board members will report back on June 12, 2018 at regular board meeting with a decision.

ADJOURNMENT

Giglio made a motion to adjourn the meeting; seconded by Oakes. Meeting was adjourned at 7:02 pm.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

Respectfully Submitted,

Sharon Ames, Town Clerk
June 4, 2018

SUBJECT: RESOLUTION #8 - 2018

MOTION MADE BY: Robert Mauro

MOTION SECONDED BY: Ron Kennell

****ALL IN FAVOR SIGNIFY BY SAYING "I"; OPPOSED "NO"*****

	AYES	NAYES	ABSTAIN	ABSENT
DAN BROUGHTON	<u> X </u>			
RONALD KENNEL	<u> X </u>			
JAMES GIGLIO	<u> X </u>			
ROBERT MAURO	<u> X </u>			
DAVID OAKES	<u> X </u>			
MOTION CARRIED	<u> X </u>		NOT CARRIED	<u> </u>

DATED: June 4, 2018

RESOLUTION

#8 - 2018

Whereas, The New York State Department of Health has advised the Town of Hornellsville of the necessity to develop a cross-connection control program for protection of the public water supply,

Now Therefore be it Resolved, that the following Cross-connection Ordinance for the Town of Hornellsville is hereby approved.

And Be it Further Resolved that a copy of this action shall be filed with the Regional Office of the New York State Department of Health.

CROSS CONNECTION ORDINANCE

TOWN OF HORNELLSVILLE, STEUBEN COUNTY, NY

ARTICLE I

LEGISLATIVE INTENT

The purpose of this Local Law is to safeguard potable water supplies from potential contamination by preventing back flow from a water user's system into the public water system. It is the intent of this Local Law to recognize that there are varying degrees of hazard and to apply the principal that the degrees of protection should be commensurate with the degrees of hazard. Further, it is the intent of the Town of Hornellsville, NY, to comply with the requirements of New York State Sanitary Code, Part 5, Section 5-1.31 which said section mandates the requirement that the supplier of water protect their water system in accordance with procedures acceptable to the Commissioner of Health. These mandated requirements are as set forth in the Cross Connection Control Manual published by the New York State Department of Health (NYSDOH) and to that extent, the terms, conditions and provisions of the New York State Sanitary Code, Part 5, Section 5-1.31 and the Cross Connection Control Manual are incorporated in this Local Law by reference as if more fully stated.

ARTICLE II

DEFINITIONS

- 1) Cross Connections. The term "cross connection" as used in this Local Law means any unprotected connection between an part of a water system used or intended to be used as a supply of water for drinking purposes in a source or systems containing water or substance that is not or cannot be approved as equally safe, wholesome and potable for human consumption.
- 2) Approved Water Supply. The term "approved water supply" means any water supply approved by the New York State Department of Health.
- 3) Auxiliary Supply. The term "auxiliary supply" means any water supply on or available to the premises other than the approved public water supply.
- 4) Vacuum Breaker - Pressure Type and Non-Pressure Type. A vacuum breaker which can only be used for internal plumbing control and, therefore, not acceptable as a containment device.

5) Approved Check Valve. The term “approved check valve” means a check valve that seats readily and completely. It must be carefully machined to have free moving parts and assured water tightness. The face of the closure element and valve seat must be bronze, composition, or other non-corrodible material which will seat tightly under all prevailing conditions of field use. Pins and bushings shall be of bronze and other non-corrodible, non-sticking material, machined for easy dependable operation. The closure element shall be internally weighted or otherwise internally equipped to promote rapid and positive closure in all sizes where this feature is obtainable.

6) Approved Double Check Valve Assembly. The term “approved double check valve assembly” means two single independently acting check valves, including tightly closing shut off valves located at each end of the assembly and suitable test connections. This device must be approved as a complete assembly.

7) Approved Reduced Pressure Zone Device. The term “approved reduced pressure zone device” means a minimum of two independently acting check valves together with automatically operated pressure differential relief valve located between the two check valves. In case of leakage of either check valve, the differential relief valve, by discharging to the atmosphere, shall operate to maintain the pressure between the checks at less than the supply pressure. The unit must include tightly closing shut off valves located at each end of the device, and each device shall be fitted with properly located test cocks. This device must also be approved as a complete assembly.

8) Air Gap Separation. The term “air gap separation” means a physical break between a supply pipe and a receiving vessel. The air gap shall be at least double the diameter of the supply pipe, measured vertically above the top rim of the vessel, in no case less than one inch.

9) Water Supervisor. The term “water supervisor” means the consumer or a person on the premises charged with the responsibility of complete knowledge and understanding of the water supply piping within the premises and for maintaining the consumer’s water system free from cross connections and other sanitary defects, as required by this Local Law and all other required regulations and laws.

10) Certified Back Flow Prevention Device Tester. The term “certified back flow prevention device tester” is an individual who has successfully completed a New York State Department of Health approved course in the testing of back flow prevention devices and has been issued a certificate by the New York State Department of Health.

ARTICLE III

A) Where Protection is Required. The water system shall be required to maintain a degree of protection commensurate with the degree of hazard regardless of whether the hazard is immediate or potential. To that extent, the Cross Connection Control Manual published by NYSDOH shall be used, as a guide, to determine where protection is

required. It shall be the responsibility of the water user to provide and maintain such required protection devices and such devices shall be of a type acceptable to the New York State Department of Health

B) Type of Protection. The protective device required shall depend on the degree of hazard as tabulated below:

1) At the service connection to any premises where there is an auxiliary water supply handled in a separate piping system with no known cross connection, the public water supply shall be protected by an approved reduced pressure zone device.

2) At the service connection to any premises on which a substance that would be objectionable (but not necessarily hazardous to health if introduced into the public water supply) is handled so as to constitute a cross connection, the public water supply shall be protected by an approved double check valve assembly.

3) At the service connection to any premises on which a substance of unusual toxic concentration or danger to health is or may be handled, but not under pressure, the public water supply shall be protected by an air gap separation or an approved reduced pressure zone back flow prevention device. If an air gap is installed, it shall be located as close as practical to the water meter, and all piping between the water meter and receiving tanks shall be entirely visible. A reduced pressure zone device when installed shall be located as close as possible to the property line.

4) At the service connection to any premises on which any material dangerous to health, or toxic substance and toxic concentration, is or may be handled under pressure, the public water supply shall be protected by an air gap separation. The air gap shall be located as close as practical to the water meter, and any piping between the water meter and receiving tanks shall be entirely visible. If these conditions cannot reasonably be met, the public water supply shall be protected with an approved reduced pressure zone back flow prevention device and it shall be located as close as possible to the property line.

5) At the service connection to any sewage treatment plant or sewage pumping station, the public water supply shall be protected by an air gap separation. The air gap shall be located as close as practicable to the water meter and all piping between the water meter and receiving tanks shall be entirely visible. If these conditions cannot be reasonably met, the public water supply shall be protected by an approved reduced pressure zone back flow prevention device and it shall be located as close as possible to the property line.

C) Frequency of Inspection of Protective Devices. It shall be the duty of the water user on any premises on account of which back flow protective devices are installed, to have competent inspections made at least once a year, or more often instances where successive inspections indicate repeated failure. Devices shall be repaired, overhauled or

replaced at the expense of the water user whenever they are found to be defective. These tests shall be performed by a qualified back flow prevention device tester and all test results will be provided to the water user within 72 hours after the test is made. Records of such tests, repairs and overhaul shall also be kept and made available to the water user and the local health department upon request.

ARTICLE IV

PENALTIES AND RECOURSE FOR NON-COMPLIANCE

- A) No water service connection to any premises shall be installed or maintained by the water user, unless the water supply is protected as required by this Local Law and such other applicable local, state and federal laws, rules and regulations.
- B) If any facility served by a water system denies a water department person access to their premises for the purposes of determining if protection to the public water system is necessary, then the maximum protection condition shall be imposed with the requirement that the number of devices shall equal the number of service lines.
- C) The following penalties shall be applicable for a violation of this Local Law:
1. Failure to install the appropriate back flow prevention device within a prescribed time frame after first notice:

\$250.00
 2. Failure to install the appropriate back flow prevention device within prescribed time frame after second notice:

Termination of service.
 3. Failure to at least annually test the back flow prevention device:

\$300.00 and/or termination of water service
 4. Failure to replace or repair a back flow prevention device as required:

\$1,000.00 and/or termination of water service

ARTICLE V

EFFECTIVE DATE

This Local Law shall take effect upon filing with the New York State Department of Health.

Town Board Meeting
Town of Hornellsville
June 12, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell

Absent: Board Member Robert Mauro

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried. Mauro absent

MINUTES

Motion made by Kennell and seconded by Oakes to accept minutes of May 8 and June 4, 2018.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

BILLS

Motion made by Giglio and seconded by Oakes to pay current bills of \$57,002.79.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of May in the amount of \$1,003.

Motion made by Kennell and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

JUSTICE REPORT

Justice report read by Kennell noting that the Town received \$4,435 for the month of April 2018. Also noted that Hon. Richard Scavo received a Certificate of Completion Continuing Judicial Education Program.

Motion made by Giglio and seconded by Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

CODE ENFORCEMENT REPORT

Code Enforcement Report read by Giglio.

Motion made by Giglio and seconded by Kennell to accept report.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

PLANNING BOARD REPORT

Report given by Joe Dick, Chairman with 2 issues. (1) Discussion held on property off Crosby Creek on Honey Run Road owned by Sarah Baker deeded it over to Thompsons. (2) Back road to Canisteo, 6275 County Route 29 Matt Sowers put an offer on the property. The bank needs a letter from the Board stating that the property cannot be subdivided. The Board needs a person to fill Mr. Wyre's position. Joe has had 2 people interested, but nothing definite yet.

Motion made by Kennell and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

HIGHWAY REPORT/SEWER REPORT

Highway report read by Oakes.

Motion made by Oakes and seconded by Giglio to accept reports.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

SUMMERFEST

Bill Robinson, Chairman of Summerfest noted that the theme this year is "A New Beginning". The dates are July 6, 7, & 8, 2018. Summerfest has been in existence for 31 years. Summerfest now has their own insurance. He stated that probably within 6 months Summerfest will acquire a tax ID and be independent.

PUBLIC

Margaret Horan is concerned with the property across from Aldi. There is no water. The well went dry and cannot dig another one. Supervisor explained it may take a while to get paperwork in order to obtain water from the City of Hornell. Discussion was held and Supervisor will look into the start of the process.

EXECUTIVE SESSION

Motion made by Giglio to go in an Executive Session at 7:36 p.m. pursuant to Public Officers Law §105(1) (f); the Medical, Financial, Credit or Employment History of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, seconded by Kennell.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

Motion made by Kennell and seconded by Oakes to come out of Executive Session at 8:24 p.m.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

ADJOURNMENT

Motion made by Giglio and seconded by Oakes. The meeting was adjourned at 8:25 p.m.

Roll Call: Broughton, Oakes, Giglio and Kennell; all ayes. Carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sharon Ames". The signature is written in black ink and includes a long, sweeping horizontal line extending to the right from the end of the name.

Sharon Ames
Town Clerk
June 12, 2018

Town Board Meeting
Town of Hornellsville
July 10, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell
Board Member Robert Mauro

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

MINUTES

Motion made by Kennell and seconded by Oakes to accept minutes of and June 12, 2018.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

BILLS

Motion made by Mauro and seconded by Giglio to pay current bills of \$65,017.41.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of June in the amount of \$688.

Motion made by Kennell and seconded by Mauro to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

JUSTICE REPORT

Justice report read by Kennell noting that the Town received \$2,466 for the month of May 2018.

Motion made by Mauro and seconded by Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

CODE ENFORCEMENT REPORT

Code Enforcement Report read by Mauro.

Motion made by Kennell and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

PLANNING BOARD REPORT

Report given by Joe Dick, Chairman – talked with Codes Officer, Bob Mooney, in reviewing the fee structure with building permits for visits plus road opening permits. Hopefully, by the next meeting the board will have information.

Motion made by Oakes and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

BLDGS/INSURANCE – no report

FINANCE REPORT – no report

HIGHWAY REPORT/SEWER REPORT

Highway report read by Oakes.

Motion made by Kennell and seconded by Mauro to accept reports.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – no report

PUBLIC SAFETY/FIRE DEPT. – no report

DEPUTY SUPERVISOR REPORT – no report

COUNTY LEGISLATOR REPORT - no report

PUBLIC

Robert Dickinson was concerned about his visit from Codes Officer Bob Mooney in regards to his junk cars. After much discussion, Supervisor Broughton will call a meeting with Bob Mooney and Robert Dickinson to come up with a solution.

ADJOURNMENT

Motion made by Giglio and seconded by Kennell. The meeting was adjourned at 8:00 p.m.

Roll Call: Broughton, Oakes, Giglio, Mauro and Kennell; all ayes. Carried.

Respectfully Submitted,



Sharon Ames
Town Clerk
July 10, 2018

Town Board Special Meeting
Town of Hornellsville
July 17, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member Robert Mauro
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

RESOLUTION #9-2018

Finance report was done by Debra Castle. After looking over all the budget modifications, Resolution #9-2018 was approved for the budget modifications. Mauro made the motion, seconded by Giglio to make the budget modifications.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

ROBERT DICKINSON (Cajun)

He called the Supervisor about decision on a dismantler's license. After discussion, the Supervisor will be in contact with him.

SUPERVISOR

Dan Broughton discussed the possibility of inspections of properties with Codes Officer. After discussion, it was decided as a group to follow through with the plans. It needs to be a local law first. Dan will look further in what to do and pricing.

ADJOURNMENT

Oakes made a motion to adjourn the meeting; seconded by Mauro. Meeting was adjourned at 7:34 pm.

Roll Call: Broughton, Mauro, Oakes, Giglio and Kennell; all ayes. Carried.

Respectfully,



Sharon Ames
Town Clerk
July 17, 2018

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-9660
FAX# 607-295-8015

Danny Broughton, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #9-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, Debra Castle, Director of Finance, to make budget modifications.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD need to approve the recording of the final budget modifications (attached).

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the final budget modifications.

Motion Made by: *Mauro*

Motion Seconded by: *Giglio*

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	✓			
Ronald Kennell _____	✓			
James Giglio _____	✓			
Robert Mauro _____	✓			
David Oakes _____	✓			
Motion Carried _____	✓			

Dated: July 17, 2018

Town Board Meeting
Town of Hornellsville
August 14, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell

Absent: Board Member Robert Mauro

Meeting came to order at 7 PM with pledge by all.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

MINUTES

Motion made by Giglio and seconded by Oakes to accept minutes of July 10 & 17, 2018.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

BILLS

Motion made by Giglio and seconded by Kennell to pay current bills of \$171,490.32.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of July in the amount of \$26,626.00.

Motion made by Kennell and seconded by Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

JUSTICE REPORT

Justice report read by Kennell noting that the Town received \$3,807 for the month of June 2018.

Motion made by Giglio and seconded by Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

CODE ENFORCEMENT REPORT

Code Enforcement Report read by Giglio.

Motion made by Kennell and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

PLANNING BOARD REPORT – no report

BLDGS/INSURANCE – no report

FINANCE REPORT – no report

HIGHWAY REPORT/SEWER REPORT

Highway report read by Oakes.

Motion made by Kennell and seconded by Oakes to accept reports.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – no report

PUBLIC SAFETY/FIRE DEPT – no report

SUPERVISOR REPORT (Financial Report attached)

Broughton discussed the monthly report.

Motion made by Oakes and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

DEPUTY SUPERVISOR REPORT – no report

COUNTY LEGISLATOR REPORT - no report

RESOLUTIONS

#10-2018 is to allow the Town Clerk to dispose of local government records and to adopt the Records Retention and Disposition Schedule MI-1.

Motion made by Kennell and seconded by Broughton to accept the resolution.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

#11-2018 is to make budget modifications as per Debra Castle, Finance.

Motion made by Kennell and seconded by Giglio to accept the resolution.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

#12-2018 is about Country Crossing Lane for the Town of Hornellsville to adopt the road as a town road.

Motion made by Oakes and seconded by Giglio to accept the resolution.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

PUBLIC

A resident would like to see a newsletter mailed out to the taxpayers. He feels it would be useful. Supervisor Broughton noted he would look into the possibility by checking the expenses, etc.

Another resident wants to know if the highway truck would come around and pick up junk in front of their homes. Highway Superintendent noted he has only 4 men to help with the Town of Hornellsville. City of Hornell used to do that with the help of volunteers. The County used to waive the salvaging price but not anymore.

SALT BRINE ISSUE

Highway Superintendent mentioned that DEC has new regulations on salt brine. Chemical testing of the salt brine has to pass requirements. Town of Hornellsville did not pass the test so the Town cannot use salt brine until it passes the test or if DEC changes the regulations.

ADJOURNMENT

Motion made by Giglio and seconded by Oakes. The meeting was adjourned at 7:30 p.m.

Roll Call: Broughton, Oakes, Giglio, and Kennell; all ayes. Carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sharon Ames". The signature is written in black ink and has a long, sweeping horizontal line extending to the right.

Sharon Ames
Town Clerk
August 16, 2018

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-9660
FAX# 607-295-8015

Danny Broughton, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Elizabeth VanScoter, Deputy Town Clerk

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Fay Parada, Tax Collector

RESOLUTION #10 – 2018

RESOLVED, By the Hornellsville Town Board of Town of Hornellsville that *Records Retention and Disposition Schedule MI-1*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule MI-1* after they have met the minimum retention periods described therein;

(b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion made by: Ron

Motion seconded by: Dan

	AYES	NAYES	ABSTAIN	ABSENT
Dan Broughton	✓			
Ronald Kennell	✓			
James Giglio	✓			
Robert Mauro				✓
David Oakes	✓			

Motion Carried ✓

Not Carried _____

Dated: 8/14/18

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-9660
FAX# 607-295-8015

Danny Broughton, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #11-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, Debra Castle, Director of Finance, to make budget modifications.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD need to approve the recording of the final budget modifications (attached).

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the final budget modifications.

Motion Made by: *Kennell*

Motion Seconded by: *Giglio*

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	✓			
Ronald Kennell _____	✓			
James Giglio _____	✓			
Robert Mauro _____			✓	
David Oakes _____	✓			

Motion Carried _____ ✓ _____ Not Carried _____

Dated: 8/14/18

TOWN OF HORNELLSVILLE

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FAX# 607-295-8015

Danny Broughton, Supervisor
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David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Elizabeth VanScoter, Deputy Town Clerk

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Fay Parada, Tax Collector

RESOLUTION #12-2018

WHEREAS, the Town Board for the Town of Hornellsville has been approached by the owners of certain real property located along Country Crossing Lane, a putative, private drive, and

WHEREAS, all of the owners of said parcels of land have requested that the Town of Hornellsville adopt said Country Crossing Lane as a town road, and

WHEREAS, the Town of Hornellsville is willing to adopt said road upon certain conditions.

NOW, THEREFORE, it is hereby resolved that:

It is the intention of the Town of Hornellsville to adopt Country Crossing Lane as a town road provided that said Country Crossing Lane is brought up to all specifications as set forth by the Town of Hornellsville Highway Department and, furthermore, upon the provision that all the owners provide the Town of Hornellsville with a 50 foot right-of-way along its entire length at the expense of the landowners.

Motion made by: Kennell

Motion seconded by: Giglio

ROLL CALL: AYES NAYES ABSENT ABSTAIN

Dan Broughton _____ X _____

Ronald Kennell _____ X _____

James Giglio _____ X _____

Robert Mauro _____ X _____

David Oakes _____ X _____

Motion Carried _____ X _____ Not Carried _____

Dated: 8/14/18

Town Board Meeting
Town of Hornellsville
September 11, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell
Board Member Robert Mauro

Meeting came to order at 7:05 PM with pledge by all.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

MINUTES

Motion made by Kennell and seconded by Mauro to accept minutes of August 14 & 31, 2018.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

BILLS

Motion made by Mauro and seconded by Giglio to pay current bills of \$560,379.70.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of August in the amount of \$1,778.20.

Motion made by Mauro and seconded Kennell to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

CLEAN ENERGY REPORT

Representative Katherine Herleman went over the grant application for \$50,000. Board members were given information regarding NYSEG Energy Saver Program, LED Streetlight Installation and The Clean Energy Communities (CEC) Program. Discussion was held and hopefully application will be done by September 26, 2018.

Motion made by Mauro and seconded by Giglio to accept report as discussed.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

JUSTICE REPORT

Report read by Kennell with Justice Scavo having \$6,835 fees and Justice Buisch having \$3,970 for July 2018. The Town received \$2,851 for fees.

Motion made by Mauro and seconded by Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

CODE ENFORCEMENT REPORT

Report read by Giglio with the activities and mileage for the month of August by the Codes Officer.

Motion made by Kennell and seconded by Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

PLANNING BOARD REPORT – no report

BLDGS/INSURANCE – no report

FINANCE REPORT

Resolution **#15-2018** was approved for budget modifications (attached).

Motion made by Oakes and seconded by Mauro to accept the Resolution.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

HIGHWAY REPORT

Highway report read by Oakes with the activities of the Highway Department for the month of August.

Motion made by Mauro and seconded by Kennell to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – no report

PUBLIC SAFETY/FIRE DEPT

Zach Mills from South Hornell Fire Company reported that they received two (2) grants. One was from FEMA for air packs and the other was from DEC for saws and hose. Their budget is done and being reviewed. Once completed the Town will receive a copy.

Motion made by Mauro and seconded by Kennell to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

SUPERVISOR REPORT (Financial Report attached)

Broughton discussed the monthly report.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

DEPUTY SUPERVISOR REPORT – no report

COUNTY LEGISLATOR REPORT - no report

RESOLUTIONS

#16-2018 is to reappoint the existing Zoning Board of Appeals members Wendy Jordan, Tim Cheresnowsky, Jack Howe and Mile Donlon as of January 1, 2018.

Motion made by Mauro and seconded by Kennell reappoint the members on this resolution.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

#17-2018 is to appoint William Giese to fill the vacancy of George Prete on the Zoning Board of Appeals effective July 4, 2018 ending December 31, 2023.

Motion made by Oakes and seconded by Mauro to accept the resolution.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

#18-2018 is to authorize the Supervisor Broughton and Katherine Herleman to submit the Clean Energy Grant Application for the Town of Hornellsville.

Motion made by Giglio and seconded by Oakes to accept the resolution.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

PUBLIC

A resident expressed major concern with the speed limit on County Route 66. He has discussed with nearby homeowners, businesses and with Vincent Spagnoletti from Steuben County Public Works Department in expressing his concern in lowering the limit. He would very much like the speed limit reduced. Much discussion among the board was expressed and the Supervisor will look into it.

ADJOURNMENT

Motion made by Mauro and seconded by Kennell. The meeting was adjourned at 8:00 p.m.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

Respectfully Submitted,



Sharon Ames
Town Clerk
September 12, 2018

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-9660
FAX# 607-295-8015

Danny Broughton, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #15-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, Debra Castle, Director of Finance, to make budget modifications.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD need to approve the recording of the final budget modifications (attached).

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the final budget modifications.

Motion Made by: David Oakes

Motion Seconded by: Robert Mauro

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	X			
Ronald Kennell _____	X			
James Giglio _____	X			
Robert Mauro _____	X			
David Oakes _____	X			
Motion Carried _____	X			

Dated: September 11, 2018

Town of Hornellsville
Budget Officers Report
Sep 11, 2018

BUDGET MODIFICATIONS

GENERAL TOWN-WIDE (A)

GENERAL OUTSIDE VILLAGE (B)

HIGHWAY TOWN-WIDE (DA)

HIGHWAY OUTSIDE VILLAGE (DB)

- DB2665 SALE OF EQUIPMENT \$436,328.00
 - DB5130.2 MACHINERY EQUIPMENT \$436,328.00

TOWN OF HORNELLSVILLE

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Danny Broughton, Supervisor
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Robert Mauro, Board Member
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #16-2018

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD needs to reappoint the existing Zoning Board of Appeals members including Wendy Jordan, Tim Cheresnowsky, Jack Howe and Mike Donlon as of January 1, 2018.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD needs to approve the existing Zoning Board of Appeals members.

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the existing Zoning Board of Appeals members effective January 1, 2018.

Motion Made by: Robert Mauro

Motion Seconded by: Ronald Kennell

ROLL CALL: AYES NAYES ABSENT ABSTAIN

Dan Broughton _____ X _____

Ronald Kennell _____ X _____

James Giglio _____ X _____

Robert Mauro _____ X _____

David Oakes _____ X _____

Motion Carried _____ X _____

Dated: September 11, 2018

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-9660
FAX# 607-295-8015

Danny Broughton, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #17-2018

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, hereby appoints William Giese to fill the vacancy of George Prete on the Zoning Board of Appeals for term beginning July 4, 2018 and ending December 31, 2023.

Motion Made by: David Oakes

Motion Seconded by: Robert Mauro

ROLL CALL: AYES NAYES ABSENT ABSTAIN

Dan Broughton _____ x _____

Ronald Kennell _____ x _____

James Giglio _____ x _____

Robert Mauro _____ x _____

David Oakes _____ x _____

Motion Carried _____ x _____

Dated: September 11, 2018

TOWN OF HORNELLSVILLE

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Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #18-2018

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, authorizes Supervisor Dan Broughton and Katherine Herleman to submit Clean Energy Grant Application for the Town of Hornellsville.

Motion Made by: Jim Giglio

Motion Seconded by: David Oakes

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	X			
Ronald Kennell _____	X			
James Giglio _____	X			
Robert Mauro _____	X			
David Oakes _____	X			
Motion Carried _____	X			

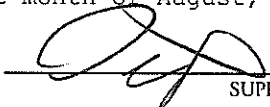
Dated: September 11, 2018

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF HORNELLSVILLE :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of August, 2018:

DATED: September 5, 2018



 SUPERVISOR

	Balance 07/31/18	Increases	Decreases	Balance 08/31/18
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	317,598.65	37,491.39	135,105.39	219,984.65
PETTY CASH	200.00	0.00	0.00	200.00
CASH - REVAL RESERVE	14,506.19	1.23	0.00	14,507.42
TOTAL	332,304.84	37,492.62	135,105.39	234,692.07
TA TRUST & AGENCY				
CASH - CHECKING	3,776.90	0.00	0.00	3,776.90
TOTAL	3,776.90	0.00	0.00	3,776.90
B GENERAL - OUTSIDE VILLAGE				
CASH - CHECKING	38,252.26	0.00	2,913.72	35,338.54
TOTAL	38,252.26	0.00	2,913.72	35,338.54
DA HIGHWAY - TOWNWIDE				
CASH - CHECKING - 4471	102,505.92	0.00	9,927.55	92,578.37
CASH - STREAM BANK RESERVE	20,093.62	20,095.33	20,093.62	20,095.33
TOTAL	122,599.54	20,095.33	30,021.17	112,673.70
DB HIGHWAY - OUTSIDE VILLAGE				
CASH - CHECKING	593,462.84	167,723.67	662,750.97	98,435.54
MACHINERY RESERVE	48,989.57	4.16	0.00	48,993.73
MACHINERY REPAIR/ROADS RESERVE	49,291.01	4.19	0.00	49,295.20
TOTAL	691,743.42	167,732.02	662,750.97	196,724.47
CD COMMUNITY DEVELOPMENT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL1- STREET LIGHTING DISTRICT				
CASH - CHECKING	11,154.74	0.00	1,097.52	10,057.22
TOTAL	11,154.74	0.00	1,097.52	10,057.22
SW1- WATER DISTRICT #1				
CASH - CHECKING	13.71	0.00	0.00	13.71
CASH - SAVINGS	166,831.96	14.17	0.00	166,846.13
TOTAL	166,845.67	14.17	0.00	166,859.84

MONTHLY REPORT OF SUPERVISOR

	Balance 07/31/18	Increases	Decreases	Balance 08/31/18
SW2- WATER DISTRICT #2				
CASH - CHECKING	-1,068.83	774.72	206.32	-500.43
TOTAL	-1,068.83	774.72	206.32	-500.43
SW4- WATER DISTRICT #4				
CASH - CHECKING	8,386.24	0.00	40.00	8,346.24
TOTAL	8,386.24	0.00	40.00	8,346.24
SW3- WATER DISTRICT #3				
CASH - CHECKING	6,558.76	0.00	0.00	6,558.76
TOTAL	6,558.76	0.00	0.00	6,558.76
SF1- FIRE PROT DIST #1 - ARKPORT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SF2- FIRE PROT DIST #2 - NORTH				
CASH - CHECKING	2,591.25	0.00	0.00	2,591.25
TOTAL	2,591.25	0.00	0.00	2,591.25
SF3- FIRE PROT DIST #3 - SOUTH				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SS1- SEWER DISTRICT #1				
CASH - CHECKING	11.53	0.00	0.00	11.53
CASH - SAVINGS	140,323.91	11.92	0.00	140,335.83
TOTAL	140,335.44	11.92	0.00	140,347.36
H1- CAPITAL PROJECTS - DUMP TRUCKS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
H2- CAPITAL PROJECT - BUILDING				
CASH - CHECKING	5.17	0.00	0.00	5.17
COMBINED SAVINGS	62,863.28	5.34	0.00	62,868.62
TOTAL	62,868.45	5.34	0.00	62,873.79
TOTAL ALL FUNDS	1,586,348.68	226,126.12	832,135.09	980,339.71

**PUBLIC HEARING MINUTES
TOWN OF HORNELLSVILLE
SEPTEMBER 26, 2018**

Present: Supervisor Dan Broughton
Deputy Town Clerk Elizabeth VanScoter
Board Member Robert Mauro
Board Member David Oakes
Board Member Jim Giglio
Board Member Ronald Kennell

Hearing came to order at 5:30PM with pledge by all.

Local Law 3-2018 Highway Superintendent Term of Office

Dan Broughton read Local Law 3-2018 to the Board. There were no public comments.

Bob Mauro made a motion to approve the local law, seconded by Jim Giglio.

Roll Call: Broughton, Mauro, Oakes, Giglio, Kennell, all ayes.

Local Law 4-2018 Town Supervisor Term of Office

Dave Oakes read Local Law 4-2018 to the Board. There were no public comments.

Ron Kennell made a motion to approve the local law, seconded by Dave Oakes.

Roll call: Mauro, Oakes, Giglio, Kennell, all ayes. Broughton abstained.

Local Law 5-2018 Town Clerk Term of Office

Bob Mauro read Local Law5-2018 to the Board. There were no public comments.

Dave Oakes made a motion to approve the local law, seconded by Bob Mauro.

Roll call: Broughton, Mauro, Oakes, Giglio, Kennell, all ayes.

Motion to adjourn made by Kennell, seconded by Giglio. Meeting was adjourned at 6:05

Respectfully submitted,

Elizabeth VanScoter
Deputy Town Clerk
Oct 9, 2018

Town Board Meeting
Town of Hornellsville
October 9, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell
Board Member Robert Mauro

Meeting came to order at 7:00 PM with pledge by all.

MINUTES

Motion made by Kennell and seconded by Mauro to accept minutes of September 11 & 26, 2018.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

BILLS

Motion made by Giglio and seconded by Oakes to pay current bills of \$79,760.59.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of September in the amount of \$2,306.97.

Motion made by Kennell and seconded Mauro to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

JUSTICE REPORT

Report read by Kennell for August with Justice Scavo having \$10,363.50 fees and Justice Buisch having \$7,199.00. The Town received \$4,386 for fees.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

CODE ENFORCEMENT REPORT

Report read by Mauro with the activities and mileage for the month of September by the Codes Officer.

Motion made by Oakes and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

PLANNING BOARD REPORT

Chairman Joe Dick mentioned that the board is changing its meeting day to the first Thursday of each month at 2 PM beginning October 4, 2018. There still remains one opening on the board. The board has some names to contact. The board has begun to work on developing fees for road opening costs. The board is looking at several different communities to try to figure it out and will write up in detail as to how to compact. Also, looking at new building fees. Codes Officer found an inspection form for multiple residents and was dated 1960 enacted by the town with no fee structure. If the Town board wants something like this form, the board will search further.

Motion made by Mauro and seconded by Kennell to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

BLDGS/INSURANCE – no report

FINANCE REPORT

Resolution #19-2018 was approved for budget modifications (attached).

Motion made by Oakes and seconded by Kennell to accept the Resolution.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

HIGHWAY REPORT

Highway report read by Oakes with the activities of the Highway Department for the month of September.

Motion made by Mauro and seconded by Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – no report

PUBLIC SAFETY/FIRE DEPT

Zach Mills from South Hornell Fire Company submitted a copy of the budget proposal for 2018-2019 to the board and discussed it.

SUPERVISOR REPORT (Financial Report attached)

Broughton discussed the monthly report for September.

Motion made by Mauro and seconded by Kennell to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

DEPUTY SUPERVISOR REPORT – no report

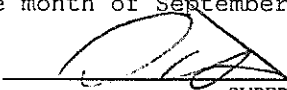
COUNTY LEGISLATOR REPORT - no report

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF HORNELLSVILLE :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of September, 2018:

DATED: October 1, 2018



SUPERVISOR

	Balance 08/31/2018	Increases	Decreases	Balance 09/30/2018
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	219,984.65	48,190.07	36,303.92	231,870.80
PETTY CASH	200.00	0.00	0.00	200.00
CASH - REVAL RESERVE	14,507.42	1.23	0.00	14,508.65
TOTAL	234,692.07	48,191.30	36,303.92	246,579.45
TA TRUST & AGENCY				
CASH - CHECKING	5,043.00	37,180.30	39,186.22	3,037.08
TOTAL	5,043.00	37,180.30	39,186.22	3,037.08
B GENERAL - OUTSIDE VILLAGE				
CASH - CHECKING	35,338.54	0.00	4,531.22	30,807.32
TOTAL	35,338.54	0.00	4,531.22	30,807.32
DA HIGHWAY - TOWNWIDE				
CASH - CHECKING - 4471	92,578.37	14.00	14,550.63	78,041.74
CASH - STREAM BANK RESERVE	20,095.33	1.71	0.00	20,097.04
TOTAL	112,673.70	15.71	14,550.63	98,138.78
DB HIGHWAY - OUTSIDE VILLAGE				
CASH - CHECKING	98,435.54	0.00	33,481.80	64,953.74
MACHINERY RESERVE	48,993.73	4.16	0.00	48,997.89
MACHINERY REPAIR/ROADS RESERVE	49,295.20	4.19	0.00	49,299.39
TOTAL	196,724.47	8.35	33,481.80	163,251.02
CD COMMUNITY DEVELOPMENT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL1- STREET LIGHTING DISTRICT				
CASH - CHECKING	10,057.22	0.00	0.00	10,057.22
TOTAL	10,057.22	0.00	0.00	10,057.22
SW1- WATER DISTRICT #1				
CASH - CHECKING	13.71	0.00	0.00	13.71
CASH - SAVINGS	166,846.13	14.17	0.00	166,860.30
TOTAL	166,859.84	14.17	0.00	166,874.01

MONTHLY REPORT OF SUPERVISOR

	Balance 08/31/2018	Increases	Decreases	Balance 09/30/2018
SW2- WATER DISTRICT #2				
CASH - CHECKING	-500.43	130.00	206.32	-576.75
TOTAL	-500.43	130.00	206.32	-576.75
SW4- WATER DISTRICT #4				
CASH - CHECKING	8,346.24	0.00	65.00	8,281.24
TOTAL	8,346.24	0.00	65.00	8,281.24
SW3- WATER DISTRICT #3				
CASH - CHECKING	6,558.76	0.00	0.00	6,558.76
TOTAL	6,558.76	0.00	0.00	6,558.76
SF1- FIRE PROT DIST #1 - ARKPORT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SF2- FIRE PROT DIST #2 - NORTH				
CASH - CHECKING	2,591.25	0.00	0.00	2,591.25
TOTAL	2,591.25	0.00	0.00	2,591.25
SF3- FIRE PROT DIST #3 - SOUTH				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SS1- SEWER DISTRICT #1				
CASH - CHECKING	11.53	0.00	0.00	11.53
CASH - SAVINGS	140,335.83	11.91	0.00	140,347.74
TOTAL	140,347.36	11.91	0.00	140,359.27
H1- CAPITAL PROJECTS - DUMP TRUCKS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
H2- CAPITAL PROJECT - BUILDING				
CASH - CHECKING	5.17	0.00	0.00	5.17
COMBINED SAVINGS	62,868.62	5.34	0.00	62,873.96
TOTAL	62,873.79	5.34	0.00	62,879.13
TOTAL ALL FUNDS	981,605.81	85,557.08	128,325.11	938,837.78

PUBLIC

A resident expressed concern to why he is paying water and sewer tax when there is not a water or sewer line by him. Supervisor explained that he wasn't paying for water that he was paying to be in the district. Supervisor also noted that the Town is working on all the water areas currently and trying to make sure to get water to everyone. Discussion was held. Supervisor mentioned a time limit of two (2) years to try to get it resolved.

A resident brought up the junkyard next to where he lives. The owner needs to remove the junk. Supervisor noted that the Codes Officer is going to write the owner a letter. The owner is hard to work with. The owner rents the property. If someone could obtain the landlords phone number, the Supervisor will call.

Another concern was the speed limit on Webbs Crossing Road. The residents have a petition to have it lowered to 30 MPH. The Town made a **Resolution #20-2018** to support the speed limit reduction in this primarily residential area (attached).

Motion made by Oakes and seconded by Mauro to accept the Resolution.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

A Resident noticed that there is a catch basin in front of the Sunshine Motel. Also, there's a sign coming into North Hornell at intersection of County Route 70A stating "No Commercial Traffic". The trucks do not currently notice the sign so they would like it placed elsewhere. The DPW Supervisor was told that the like the sign could not be moved near the bank. The board mentioned that our Highway Superintendent has to make that decision. After much discussion, leave the current sign and make another one. Question was raised about the medical office buildings not being tax exempt. It's on a Pilot. Is the hospital going to be tax exempt? Supervisor said "yes"; all hospitals are.

ADJOURNMENT

Motion made by Giglio and seconded by Mauro. The meeting was adjourned at 7:45 p.m.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

Respectfully Submitted,



Sharon Ames
Town Clerk
October 11, 2018

TOWN OF HORNELLSVILLE

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Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Madeline Seaman, Justice
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

RESOLUTION #19-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, Debra Castle, Director of Finance, to make budget modifications.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD need to approve the recording of the final budget modifications (attached).

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the final budget modifications.

Motion Made by: David Oakes

Motion Seconded by: Ron Kennell

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	x			
Ronald Kennell _____	x			
James Giglio _____	x			
Robert Mauro _____	x			
David Oakes _____	x			

Motion Carried _____x_____ Not Carried _____

Dated: __October 9, 2018_____

Town of Hornellsville
Budget Officers Report
OCT 9, 2018

BUDGET MODIFICATIONS

GENERAL TOWN-WIDE (A)

•	A599	APPROPRIATED FUND BALANCE	\$618.98
○	A1355.4	ASSESSOR CONTRACTUAL	\$56.66
○	A1620.4	BUILDING CONTRACTUAL	\$562.32

GENERAL OUTSIDE VILLAGE (B)

HIGHWAY TOWN-WIDE (DA)

HIGHWAY OUTSIDE VILLAGE (DB)

TOWN OF HORNELLSVILLE

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Elizabeth VanScoter, Deputy Town Clerk

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Madeline Seaman, Justice
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

RESOLUTION #20-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, has received petitions from residents of Webbs Crossing Road asking for the existing speed limit to be reduced to 30 MPH and,

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD supports a speed limit reduction in this primarily residential area.

NOW THEREFORE BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, recommends that this request be implemented as soon as possible.

Motion Made by: David Oakes

Motion Seconded by: Bob Mauro

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	x			
Ronald Kennell _____	x			
James Giglio _____	x			
Robert Mauro _____	x			
David Oakes _____	x			

Motion Carried _____x_____ Not Carried _____

Dated: October 9, 2018

Town Board Meeting
Town of Hornellsville
November 13, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell
Board Member Robert Mauro

PUBLIC HEARING was called to order at 7:00 PM by Supervisor Broughton with pledge by all. The purpose of this hearing was to go over the Preliminary 2019 Budget and to finalize in preparation of adopting.

A motion was made by Giglio and seconded by Mauro to close the Public Hearing at 7:15 PM. No comments from the public.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

Regular Meeting followed.

MINUTES

Motion made by Mauro and seconded by Kennell to accept minutes of October 9, 2018.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

BILLS

Motion made by Giglio and seconded by Oakes to pay current bills of \$126,252.21.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of October in the amount of \$1,393.

Motion made by Mauro and seconded Kennell to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

Our 2013 lease on the WorkCentre copier expires 12/12/18. Bobby Solometo emailed the clerk with new proposals. Before making a decision, the board would like more information as to how much was spent in the 60 months. The clerk will notify the salesman and report back to the board.

JUSTICE REPORT

Report read by Kennell with Justice Scavo having \$5,031 fees and the late Justice Buisch having \$6,913 for September 2018. The Town received \$3,308 for fees.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

CODE ENFORCEMENT REPORT

Report read by Mauro with the activities and mileage for the month of October 2018 by the Codes Officer.

Motion made by Kennell and seconded by Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

PLANNING BOARD REPORT - no report

BLDGS/INSURANCE

Steve Peck from Ryan Agency in Hornell, NY presented Town of Hornellsville Insurance Proposal. Each board member was handed a copy of the proposal and Steve explained it thoroughly.

Motion made by Giglio and seconded by Mauro to accept the insurance proposal; all ayes. Carried.

FINANCE REPORT

Debi went over the budget modifications.

Resolution **#22-2018** was approved for budget modifications (attached).

Motion made by Oakes and seconded by Mauro to accept the Resolution.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

HIGHWAY REPORT

Report read by Oakes with the activities of the Highway Department for the month of October.

Motion made by Oakes and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – no report

PUBLIC SAFETY/FIRE DEPT – no report

SUPERVISOR REPORT (Financial Report attached)

Broughton discussed the monthly report.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

DEPUTY SUPERVISOR REPORT – no report

COUNTY LEGISLATOR REPORT - no report

FINAL BUDGET 2019

Motion was made by Kennell and seconded by Oakes to accept the budget as final.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

RESOLUTIONS

#21-2018 is to relevel water and delinquent bills for all water districts. The bills are to be relevelled on January 2019 Town and County tax bills.

Motion made by Kennell and seconded by Mauro to accept the resolution.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

PUBLIC

A resident is still concerned over the sign leading into North Hornell as far as commercial traffic. He would like to see the weight limit on the sign. The Supervisor is going to call Mr. Rapalee at Steuben County Public Works Department as to the sign.

Another resident was questioning a water main being put in by Aldi's. The Supervisor noted it probably won't be until spring 2019. Discussion was held.

Another resident questioned the water problem for Maple Court. Supervisor has been in discussion with Mitch Cornish from the City of Hornell in regards to all these problems.

ADJOURNMENT

Motion made by Oakes and seconded by Mauro. The meeting was adjourned at 7:45 p.m.

Roll Call: Broughton, Oakes, Giglio, Mauro, and Kennell; all ayes. Carried.

Respectfully Submitted,



Sharon Ames
Town Clerk
November 13, 2018

TOWN OF HORNELLSVILLE

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FAX# 607-295-8015

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Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Madeline Seaman, Justice
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

RESOLUTION #21-2018

The Town Board of the Town of Hornellsville does hereby relevel water and delinquent bills for all Districts. The bills are to be relevelled on January 2019 Town and County tax bills.

Motion made by: RK

Motion seconded by: RM

ROLL CALL:	AYES	NAYES	ABSTAIN	ABSENT
DAN BROUGHTON _____	✓			
RONALD KENNEL _____	✓			
JAMES GIGLIO _____	✓			
ROBERT MAURO _____	✓			
DAVID OAKES _____	✓			

MOTION CARRIED: ✓ NOT CARRIED: _____

DATED: 11/13/18

TOWN OF HORNELLSVILLE

P.O. BOX 1, 4 PARK AVE.
ARKPORT, NEW YORK 14807
607-295-9660
FAX# 607-295-8015

Danny Broughton, Supervisor
James Giglio, Board Member
Ronald Kennell, Board Member
David Oakes, Board Member
Robert Mauro, Board Member
Robert Mooney, Codes Officer
Fay Parada, Tax Collector

Sharon Ames, Town Clerk
Jason Emo, Hwy. Supt.
Richard Scavo, Justice
Eric Buisch, Justice
Madeline Seaman, Court Clerk
Katherine Gabriel, Assessor
Elizabeth VanScoter, Deputy Town Clerk

RESOLUTION #22-2018

WHEREAS, THE TOWN OF HORNELLSVILLE, Debra Castle, Director of Finance, to make budget modifications.

WHEREAS, THE TOWN OF HORNELLSVILLE TOWN BOARD need to approve the recording of the final budget modifications (attached).

BE IT RESOLVED, THAT THE TOWN OF HORNELLSVILLE TOWN BOARD, does hereby approve the final budget modifications.

Motion Made by: RK

Motion Seconded by: JB

ROLL CALL:	AYES	NAYES	ABSENT	ABSTAIN
Dan Broughton _____	✓			
Ronald Kennell _____	✓			
James Giglio _____	✓			
Robert Mauro _____	✓			
David Oakes _____	✓			
Motion Carried _____	✓			

Dated: 11/13/18

Town of Hornellsville
Budget Officers Report
NOV 13, 2018

BUDGET MODIFICATIONS

GENERAL TOWN-WIDE (A)

•	A599	APPROPRIATED FUND BALANCE	\$2,002.58
○	A1620.1	BUILDING CLEANING	\$66.61
○	A1620.4	BUILDING	\$1,591.97
○	A1680.4	COMPUTER SOFTWARE & MAINTENANCE	\$344.00

GENERAL OUTSIDE VILLAGE (B)

•	B599	APPROPRIATED FUND BALANCE	\$110.52
○	B3620.4	BUILDING CODES CONTRACTUAL	\$71.45
○	B6030.8	SOCIAL SECURITY	\$39.07

HIGHWAY TOWN-WIDE (DA)

HIGHWAY OUTSIDE VILLAGE (DB)

•	DB599	APPROPRIATED FUND BALANCE	\$42,118.76
○	DB9730.6	BOND ANTICIPATION NOTES	\$42,118.76
▪		Budgeted \$30,634.00	

MONTHLY REPORT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF HORNELLSVILLE :

Pursuant to Section 125 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me during the month of October, 2018:

DATED: November 5, 2018



 SUPERVISOR

	Balance 09/30/2018	Increases	Decreases	Balance 10/31/2018
A GENERAL FUND - TOWNWIDE				
CASH - CHECKING	231,870.80	14,362.19	36,708.32	209,524.67
PETTY CASH	200.00	0.00	0.00	200.00
CASH - REVAL RESERVE	14,508.65	1.20	0.00	14,509.85
TOTAL	246,579.45	14,363.39	36,708.32	224,234.52
TA TRUST & AGENCY				
CASH - CHECKING	3,037.08	35,579.63	35,213.23	3,403.48
TOTAL	3,037.08	35,579.63	35,213.23	3,403.48
B GENERAL - OUTSIDE VILLAGE				
CASH - CHECKING	30,807.32	0.00	3,060.66	27,746.66
TOTAL	30,807.32	0.00	3,060.66	27,746.66
DA HIGHWAY - TOWNWIDE				
CASH - CHECKING - 4471	78,041.74	0.00	6,765.90	71,275.84
CASH - STREAM BANK RESERVE	20,097.04	1.66	0.00	20,098.70
TOTAL	98,138.78	1.66	6,765.90	91,374.54
DB HIGHWAY - OUTSIDE VILLAGE				
CASH - CHECKING	64,953.74	9.00	67,415.10	-2,452.36
MACHINERY RESERVE	48,997.89	4.05	0.00	49,001.94
MACHINERY REPAIR/ROADS RESERVE	49,299.39	4.08	0.00	49,303.47
TOTAL	163,251.02	17.13	67,415.10	95,853.05
CD COMMUNITY DEVELOPMENT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SL1- STREET LIGHTING DISTRICT				
CASH - CHECKING	10,057.22	0.00	1,143.92	8,913.30
TOTAL	10,057.22	0.00	1,143.92	8,913.30
SW1- WATER DISTRICT #1				
	0.00	0.00	0.00	0.00
CASH - SAVINGS	166,860.30	13.79	0.00	166,874.09
TOTAL	166,860.30	13.79	0.00	166,874.09

	Balance 09/30/2018	Increases	Decreases	Balance 10/31/2018
SW2- WATER DISTRICT #2				
CASH - CHECKING	-576.75	0.00	206.32	-783.07
TOTAL	-576.75	0.00	206.32	-783.07
SW4- WATER DISTRICT #4				
CASH - CHECKING	8,281.24	0.00	40.00	8,241.24
TOTAL	8,281.24	0.00	40.00	8,241.24
SW3- WATER DISTRICT #3				
CASH - CHECKING	6,558.76	0.00	0.00	6,558.76
TOTAL	6,558.76	0.00	0.00	6,558.76
SF1- FIRE PROT DIST #1 - ARKPORT				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SF2- FIRE PROT DIST #2 - NORTH				
CASH - CHECKING	2,591.25	0.00	0.00	2,591.25
TOTAL	2,591.25	0.00	0.00	2,591.25
SF3- FIRE PROT DIST #3 - SOUTH				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
SS1- SEWER DISTRICT #1				
	0.00	0.00	0.00	0.00
CASH - SAVINGS	140,347.74	11.60	0.00	140,359.34
TOTAL	140,347.74	11.60	0.00	140,359.34
H1- CAPITAL PROJECTS - DUMP TRUCKS				
	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00
H2- CAPITAL PROJECT - BUILDING				
	0.00	0.00	0.00	0.00
COMBINED SAVINGS	62,873.96	10.40	5.20	62,879.16
TOTAL	62,873.96	10.40	5.20	62,879.16
TOTAL ALL FUNDS	938,807.37	49,997.60	150,558.65	838,246.32

Special Town Board Meeting
Town of Hornellsville
November 20, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member David Oakes
Board Member Jim Giglio
Board Member Ron Kennell
Board Member Robert Mauro

A special board meeting was called to order at 8:30 am by Supervisor Broughton with pledge by all.

The purpose of this meeting is for bid processing with Fleet Maintenance, Inc. West Seneca, NY for a new 2020 truck.

Rick Groff from Fleet Maintenance, Inc. explained the bid process. What needs to be done to go forward is to advertise a sealed bid for the new truck and within a certain timeline. It was discussed to publish the Bid Notice this week with sealed bids back by December 10, 2018. Jason Emo, Highway Superintendent and Sharon Ames, Town Clerk will be opening the bids on 12/10/18 at 1 PM.

Bob Mauro made a motion to accept the bid process presented by Mr. Groff and seconded by Dave Oakes. All ayes. Carried.

Ron Kennell made a motion to adjourn the meeting with Bob Mauro seconded. The meeting was adjourned at 9 AM.

Respectfully submitted,



Sharon Ames
Town Clerk
November 20, 2018

Town Board Meeting
Town of Hornellsville
December 11, 2018

Present: Supervisor Dan Broughton
Town Clerk Sharon Ames
Board Member David Oakes
Board Member Jim Giglio
Board Member Robert Mauro
Board Member Ron Kennell - absent

Meeting came to order at 7:00 PM with pledge by all.

MINUTES

Motion made by Oakes and seconded by Mauro to accept minutes of November 13 & 20, 2018.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

BILLS

Motion made by Mauro and seconded by Giglio to pay current bills of \$270,484.75.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

TOWN CLERK REPORT

Report read by Sharon Ames with fees for the month of November in the amount of \$406.40.

Motion made by Mauro and seconded Oakes to accept report.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

JUSTICE REPORT

Report read by the Town Clerk with Justice Scavo having \$5,940 fees and Justice Seaman having \$3,646 for November 2018. The Town received \$1,904 for fees.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

CODE ENFORCEMENT REPORT

Report read by Mauro with the activities and mileage for the month of November 2018 by the Codes Officer.

Motion made by Oakes and seconded by Mauro to accept report.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

PLANNING BOARD REPORT – No report

BLDGS/INSURANCE – No report

FINANCE REPORT

Resolution **#23-2018** was approved for budget modifications (attached).

Motion made by Giglio and seconded by Oakes to accept the Resolution.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

HIGHWAY REPORT

Report read by Oakes with the activities of the Highway Department for the month of November.

Motion made by Mauro and seconded by Giglio to accept report.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

ECONOMIC DEV/BUS. RELATIONS – no report

PUBLIC SAFETY/FIRE DEPT

Motion made by Oakes and seconded by Mauro to accept the North Hornell fire contract.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

SUPERVISOR REPORT (Financial Report attached)

Broughton discussed the monthly report for November 2018.

Motion made by Giglio and seconded by Mauro to accept report.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

DEPUTY SUPERVISOR REPORT – no report

COUNTY LEGISLATOR REPORT - no report

PUBLIC

A resident is still concerned over the water/sewer tax for his area. He would like a copy of the water district agreement. Supervisor stated he will get him a copy. However, it still will be a year or two before any changes are made.

ADJOURNMENT

Motion made by Mauro and seconded by Giglio. The meeting was adjourned at 7:35 p.m.

Roll Call: Broughton, Oakes, Giglio, and Mauro; all ayes. Carried.

Respectfully Submitted,

Sharon Ames
Town Clerk
December 27, 2018